

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, APRIL 10, 2012**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, April 10, 2012 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Manley.

2. ROLL CALL:

Mayor	Barbara Manley	Present
Vice Mayor	Rick Cochrane	Present
Commissioner	Bob Elliott	Present
Commissioner	Maurice Nelson	Absent
Commissioner	Jim Watts	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
City Planner	April Brown	Present
Finance Director	James (Mel) Parker	Present
Parks Director	Roc Eiland	Absent
Code Enforcement Officer	Frank Ramos	Absent
Recreational Director	Deena Ware	Present
Deputy City Clerk	Phyllis Kirk	Present

Also present were: Polk County Sheriff's Deputy, Sergeant Riley.

3. INVOCATION AND PLEDGE TO THE FLAG:

Reverend Vince Price, First United Methodist Church of Fort Meade led the invocation. Mayor Manley led the Pledge to the Flag.

4. ADDITIONS AND/OR DELETIONS

Ordinance 12-01 added to Item 8 C with Resolution R12-08

5. APPROVAL OF AGENDA/MINUTES

Minutes:

1. Regular Commission Meeting, March 13, 2012

Motion Cochrane, second Elliott to adopt the minutes of the Regular Commission Meeting of March 13, 2012.

Motion carried with all yeas.

6. **PRESENTATIONS/AWARDS/REPORTS:**

A. **Fort Meade Chamber Director Report**

Priscilla Perry, Fort Meade Chamber Director thanked the City for all its help with the Relay for Life rally held April 6, 2012. She also notified the Commission that donations had reached \$65,000 with the probability of more coming in. Upcoming events include:

Downtown Friday Night on April 27 will be a “plein aire” art fest with artists beginning to paint at 8 AM and judging to begin at 5 PM.

Chamber luncheon, April 27 at the City Mobile Home Part Activity Center with lunch beginning at 11:45 AM. Guest speakers will be Janet Wright, Janice Thompson and Virginia Cagle from Fort Meade’s Vision Committee.

7. **PUBLIC FORUM:**

Citizen comments for items not on the agenda (3-minute maximum length).

Mr. Art Cline, City Mobile Home Park, Fort Meade notified the Commission that he would be moving to Arizona after 10 years in Fort Meade and that he had seen many improvements in the City in the last few years.

8. **ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS:**

A. **Resolution R12-09 & R12-10 – Repealing R12-04 & R12-05 and approving request for authorization to apply for a rural business enterprise grant.**

Mayor Manley read Resolution R12-09 by title only.

**A RESOLUTION OF THE CITY OF FORT MEADE, FLORIDA,
AUTHORIZING CITY MANAGER ON BEHALF OF THE CITY OF FORT
MEADE, FLORIDA, TO APPLY FOR A USDA RURAL BUSINESS
ENTERPRISE GRANT (RBEG) FOR A FEASIBILITY STUDY IN THE**

AMOUNT OF \$46,875 REGARDING THE REDEVELOPMENT OF THE FORT MEADE OUTDOOR RECREATION AREA; AND PROVIDING AN EFFECTIVE DATE

Mayor Manley read Resolution R12-10 by title only.

A RESOLUTION OF THE CITY OF FORT MEADE, FLORIDA, AUTHORIZING CITY MANAGER ON BEHALF OF THE CITY OF FORT MEADE, FLORIDA, TO APPLY FOR A USDA RURAL BUSINESS ENTERPRISE GRANT (RBEG) FOR A FEASIBILITY STUDY FOR THE REDEVELOPMENT OF THE FORT MEADE OUTDOOR RECREATION AREA; AND PROVIDING AN EFFECTIVE DATE.

City Planner, April Brown explained that during the March 13th Commission Meeting Resolution R-12-04 and R12-05 were passed. After the 13th, the USDA contacted Mr. Glenn Clover and requested that the City apply for the entire grant since no one else had applied. In order to apply for the entire grant amount, Resolution R12-04 and R12-05 have to be repealed.

Motion Elliott, second Watts to repeal Resolution R12-04 and R12-05.

Motion carried with all yeas.

Motion Elliott, second Watts to approve Resolution R12-09 and R12-10 as presented.

Motion carried with all yeas.

B. Mayor Manley read Resolution R12-07 by title only.

A RESOLUTION OF THE CITY OF FORT MEADE, FLORIDA APPROVING A TRANSPORTATION POST PROJECT MAINTENANCE AGREEMENT; PROVIDING AN EFFECTIVE DATE.

Commissioner Watts stated that he had a conflict on this issue because he is employed by FDOT and is familiar with the contract and will not be voting.

Motion Elliott, second Cochrane to approve Resolution R12-07 as presented.

A roll call vote was ordered, and the vote was as follows:

Mayor Manley	Yea
Vice Mayor Cochrane	Yea
Commissioner Elliott	Yea

Motion carried with all yeas.

C. Mayor Manley read Resolution R12-08 by title only.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, ESTABLISHING FEES AND PROCEDURES FOR THE REGISTRATION OF GOLF CARTS TO BE LAWFULLY OPERATED WITHIN THE CITY; DESIGNATING CERTAIN STREETS WITHIN THE CITY FOR GOLF CART USE; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Discussion followed on the various fees and insurance coverage.

Motion Cochrane, second Elliott to table Resolution R12-08 until City Attorney has researched Florida State insurance laws on golf carts and presented to the Commission.

Motion carried with all yeas.

Mayor Manley read Ordinance 12-01 by title only.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA; AMENDING THE GOLF CART OPERATION ORDINANCE; SPECIFYING FINES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Motion Cochrane, second Watts to adopt Ordinance 12-01 on first reading with second reading on May 8, 2012.

**Commissioner Manley, Cochrane, Watts – Yea
Commissioner Elliott – Nay**

Motion carried three to one.

Commissioner Cochrane requested a golf cart workshop on the laws regarding golf cart insurance, fees, state statues, etc. to be held in early May.

City Manager stated that he would notify the Commission later with a firm date for the workshop.

9. OLD BUSINESS:

None

10. NEW BUSINESS:

A. Project Graduation Class of 2012 requesting donation.

Motion Cochrane, second Elliott approving a donation of \$500.00 to Project Graduation.

Motion carried with all yeas.

B. Proposed Rental Fee Increase for City's Recreation Services

Recreational Director Ware stated that the last recreational fee increase was in 2006. Worksheets were provided in the Commission packets which showed rental fees for various cities and when compared, the City's are much lower – especially the deposits. Director Ware further stated that it was hoped the increases would help cover staff time, operational costs, repairs and maintenance.

Motion Elliott, second Cochrane approving the proposed rental fee increase for the City's Recreation Services.

Commissioner Cochrane questioned if the City could waive fees at any time for special events.

City Attorney Cloud responded in the affirmative.

**Commissioner Cochrane, Elliott, Manley – Yea
Commissioner Watts – Nay**

Motion carried three to one.

C. Approval of Fort Meade Library Collection Development Policy

City Manager Hilliard explained that the Library Collection Development Policy is a method to dispose of used books from the library in a proper manner.

Motion Elliott, second Watts approving the Fort Meade Library Collection Development Policy.

Motion carried with all yeas.

11. CITY ATTORNEY COMMENTS:

None

12. CITY MANAGER COMMENTS:

Requested City Commission's approval for a rate study RFP for the City's water and sewer operation. A professional rate study would develop sustainable operating rates for these public utilities.

City Attorney Cloud stated that a rate study was also the first place to start in order to generate possible grant monies for any structural improvements.

Permission given by unanimous consent of the Commission to proceed with the RFP for a rate study.

City Manager informed Commission that he had attended the Florida Gas Utility Executive Meeting and that gas is currently at an all time low. The agency's annual report will be forwarded to each commissioner due to being omitted from the meeting's packets.

FMPA and OUC will be submitting a price for electrical power service to the City of Mount Dora without a vote by the Board of Directors to do so.

Mayor Manley questioned the legality of FMPA submitting a quote to another City without a vote by the Board of Directors.

City Attorney Cloud interjected his belief that FMPA does not have the authority to change the by-laws and any attempt to do so would expose them to a breach of contract action. If the documents actually permit that kind of change in voting it could open the door for invalidating the City's agreement. Attorney Cloud further stated that it is vitally important for the City to continue to oppose these kinds of changes vehemently and going on record as doing so.

13. CITY COMMISSION COMMENTS:

Commissioner Cochrane questioned the date of the clarifier going down.

City Manager Hilliard responded that it had gone down after the rebuilding of the City's Water Treatment Plant because the rebuilding of the plant did not include a new clarifier.

Commissioner Cochrane asked City Manager Hilliard to request a fire call-out report for Polk County from Polk County Fire Chief David Cash which shows what each city is paid for call outs.

Commissioner Cochrane asked City Manager Hilliard if the City could use a 1 MW diesel generator at no cost to the City.

City Manager responded that he would need the specifications on the unit before he could respond.

Commissioner Watts thanked Priscilla Perry for the wonderful job she did with the Relay for Life event.

Commissioner Watts stated that he would like to have a copy of the FDOT Maintenance Agreement that was executed earlier to take to Tallahassee tomorrow, Wednesday, April 11th.

14. ADJOURNMENT:

There being no further business, a motion was made by Commissioner Elliott, seconded by Commissioner Nelson to adjourn the Regular Commission Meeting of April 10, 2012 at 8:00 PM.

Barbara Manley, Mayor

ATTEST:

Phyllis Kirk, Deputy City Clerk