

**CITY COMMISSION BUDGET WORKSHOP
WEDNESDAY, AUGUST 9, 2017
6:00 P.M.
COMMISSION CHAMBERS, CITY HALL
8 W BROADWAY STREET
FORT MEADE, FLORIDA 33841**

A Budget Workshop of the Fort Meade City Commission was held at 6:00 PM Wednesday, August 9, 2017 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 6:00 PM by Mayor Manley.

2. ROLL CALL:

Mayor	Barbara Manley	Present
Vice Mayor	Richard Cochrane	Present
Commissioner	Robert Elliott	Present
Commissioner	Maurice Nelson	Present
Commissioner	James Watts	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Thomas Cloud	Absent
Deputy City Clerk	Melissa Newman	Present
Public Works Director	Jackie Cannon	Present
Finance Director	Breanna Smith	Present
Library Director	Jacqueline Rose	Present
Employee Relations	Sheryl Williams	Absent
Finance Asst.	Tandra Davis	Present
Streets/Stormwater	Mike Bolin	Present
Parks	Harrison Eiland	Present
Water/Wastewater	Shane Coulter	Present

Also present was PCSO Sgt. Warren Burgess

3. FY 2017/2018 Budget Work Session:

City Manager Hilliard stated that he would like to turn this over to Finance Director Breanna and wants her to explain what she has been finding along the way.

Ms. Smith stated that the city has been running over on their set budget for years now. Ms. Smith says she is working on a three-year analysis of the budget. She stated that with the old software it was harder to see what was going on with the budget on a daily basis and the new software shows in real time. The projected revenue has not been met for some time now. The revenue from Biosolids was in last year's budget when the company was no longer a customer. Ms. Smith stated that we are not bringing in the revenue to support the spending.

Mayor Manley stated that the spreadsheet that Fred sent the commission did not match the calculations in the proposed budget. Mr. Smith stated that the payroll has been running over budget for years. Ms. Smith stated that she went through every employee's salaries and benefits line by line and are confident her numbers are true.

Mr. Hilliard stated that the payroll in the electric department should not be as high this year because we hired two additional higher paid employees to do the 98 East project that are no longer here.

Mr. Hilliard stated that the new software is light years ahead of the ADG program and he feels more comfortable with the numbers stating that the prior numbers might not have reflected true expenses and revenues.

Mr. Hilliard stated that the current budget is \$620,000.00 over budget and needs to be cut.

Commissioner Cochrane questioned the items on the wish list and stated the items that would be financed should be in the budget for the cost of payments for the year instead of the total amount due.

Ms. Nelson asked if the surplus from the budgeted items that were not purchased last were absorbed by the overages and Mr. Hilliard stated yes it was.

Mayor Manley inquired about the new support department. Ms. Smith stated in changing the way employees are coded it was discussed to reclassify the three positions in this department that are all support for multiple departments instead of splitting them among all departments.

Mayor Manley asked to see what has been spent for the current year.

Commissioner Watts would like to know what is available in reserves.

After much discussion, it was decided to take the budget back to the department heads to reduce what is not a priority and do what needs to be done. Mr. Hilliard stated he would like to have another budget meeting before the next regular meeting of August 22, 2017. It was decided to have a budget meeting on Monday,

August 14, 2017 at 6:00 pm. Commissioner Cochrane stated that all the department heads did not need to attend.

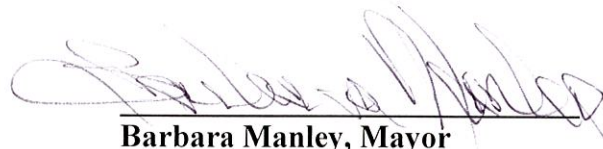
4. **COMMENTS**

None.

5. **ADJOURNMENT**

Motion Commissioner Nelson, second Commissioner Elliott to adjourn the Budget Workshop of the Fort Meade City Commission on Wednesday, August 9, 2017 at 7:15 P.M.

Motion carried with all yeas.



Barbara Manley, Mayor

ATTEST:



Melissa Newman, Deputy City Clerk

