

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, AUGUST 11, 2015**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, August 11, 2015, at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Nelson.

2. ROLL CALL:

Mayor	Maurice Nelson	Present
Vice Mayor	James Watts	Present
Commissioner	Barbara Manley	Present
Commissioner	Richard Cochrane	Present
Commissioner	Robert Elliott	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Newman	Present
City Planner	April Brown	Present
Finance Director	James (Mel) Parker	Present
Public Works Director	Jackie Cannon	Absent
Human Resource Director	Donna Parker	Present
Water/Wastewater Director	Robbie Ward	Present
Streets/Stormwater Director	Mike Bolin	Present
Parks Supervisor	Roc Eiland	Present

Also present: Polk County Sergeant Luc Doyon

3. INVOCATION AND PLEDGE TO THE FLAG:

Mayor Nelson led the invocation. Mayor Nelson led the Pledge to the Flag.

4. ADDITIONS AND/OR DELETIONS

None.

5. CONSENT AGENDA

- A.** Minutes of the July 14, 2015 Budget Planning Workshop, Minutes of the July 14, 2015 Regular Commission Meeting and the Minutes of the July 23, 2015 Budget Planning Workshop.

Motion Commissioner Watts, second Commissioner Cochrane to approve the Consent Agenda.

Motion carried with all yeas.

6. PRESENTATIONS/AWARDS/REPORTS:

City Manager Fred Hilliard presented a plaque and a check to the Employee of the Quarter, Mr. Derek Grimsley for his outstanding work and leadership as an Electric Lineman.

7. PUBLIC FORUM:

Citizen comments for items not on the agenda (3-minute maximum length).

Mr. Reed Gifford requested additional time to present his request. Mr. Gifford came before the Commission to request that all "jet powered" remote controlled cars be banned from City streets. He stated that his neighbor has been taunting him with his remote control car that goes 80 to 100 mph stating that he has asked the neighbor not to run the car by his house because he has tendonitis of the ears and they are dangerous. Mr. Gifford stated that the neighbor is now on the run from the law and would like to ban these remote controlled cars all over the country.

Mayor Nelson advised Mr. Gifford that his time was up and it was not up to the Commission to make that kind of decision and Mr. Gifford stated that he was not finished and wanted more time and the Mayor kindly asked him to step down. Sgt. Doyon asked Mr. Gifford to go outside and talk to him and he reluctantly did as asked.

Ms. Tishna Shell, 415 N. Seminole Avenue, Ft. Meade, FL. 33841, had a complaint about some issues she has with code enforcement stating that she is feels like she is being violated because she was cited for debris in the alley behind her property. She stated that she tries to keep the property clean and she feels like she is doing the City a favor by cleaning the alley way.

City Planner, April Brown explained that there was a citizen complaint about noises come from her property that were unfounded, however the Code Enforcement Officer did find other violations on the property and left a door hanger as a courtesy to have the issues brought into compliance before a violation letter was issued. Ms. Brown stated that everything was being taken care of and if she had any other concerns to come see her.

Help of Fort Meade Director, Ms. Aisha Wright, 208 W. Broadway St., Ft. Meade, FL. 33841 requested a donation for the Back to School Community Backpack give away for Ft. Meade students.

Motion Commissioner Elliott, second Commissioner Watts to approve a donation of \$500.00 for the Back to School Supplies.

Motion carried with all yeas.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

A. Approve Resolution R15-14 Assessing Non-Ad Valorem Taxes.

RESOLUTION OF THE CITY OF FORT MEADE, POLK COUNTY, FLORIDA PERTAINING TO NON-AD VALOREM ASSESSMENTS; APPROVING AND ADOPTING A NON-AD VALOREM ASSESSMENT ROLL FOR DEMOLITION AND LOT CLEAN-UP COSTS AND FEES; SPECIFYING THE AMOUNT OF THE ASSESSMENTS; PROVIDING FOR AN EFFECTIVE DATE.

Motion Commissioner Cochrane, second Commissioner Elliott to approve Resolution R15-14 Assessing Non-Ad Valorem Taxes.

Motion carried with all yeas.

B. City Attorney read the title to Ordinance 15-06 Amending Rental Inspection Requirements on 1st Reading.

AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; AMENDING PORTIONS OF CHAPTER 15.5, CODE OF ORDINANCES OF THE CITY OF FORT MEADE, FLORIDA (“CODE”); AMENDING INSPECTION REQUIREMENTS; PROVIDING FOR CONFLICTS, SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE.

Motion Commissioner Watts, second Commissioner Elliott to approve Ordinance 15-06 on 1st Reading.

Motion carried with all yeas.

C. Discuss proposed draft of revised Administration Fees

City Planner, April Brown presented the Commission with the proposed revised administrative fees stating that they needed to be updated and evaluated. Ms. Brown stated that these fees do not reflect any utility rates that the fees are for administrative costs only.

- D. Approve authorization to execute grant writing contract with Fred Fox for FRDAP Grant.

Motion Commissioner Elliott, second Commissioner Watts to execute the grant writing contract with Fred Fox for FRDAP Grant.

Motion carried with all yeas.

10. CITY ATTORNEY COMMENTS:

None.

11. CITY MANAGER COMMENTS:

A. FMPA/ARP

Mr. Hilliard stated that he did not attend the meeting last month but he will attend the one on Thursday regarding the budget and the evaluation of the attorney and CEO.

B. Water Summit

Mr. Hilliard stated that he, Mr. Cloud, Commissioners Elliott and Manley attended the Water Summit in Haines City. City Attorney Cloud stated that not becoming a member is not an option, the City needs to have a voice in the water co-op.

Commissioner Elliott agreed to be on the Board of the Polk County Water Cooperative as well as Commissioner Watts as an alternate and Commissioner Manley as second alternate.

12. CITY COMMISSION COMMENTS:

Commissioner Cochrane asked how the project on 98 East was coming along and how was it in the budget.

City Manager Hilliard stated that all the materials were in and the crew was pulling in wire. Mr. Hilliard stated that he put together the cost of the project.

13. STAFF REPORTS

None.

14. ADJOURNMENT

There being no further business to conduct, Motion Commissioner Manley, second Commissioner Elliott to adjourn the Regular Commission meeting of August 11, 2015 at 7:52 PM.

Motion carried with all yeas.



Maurice Nelson, Mayor

ATTEST:



Melissa Newman, Deputy City Clerk

