

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
MONDAY, FEBRUARY 26, 2018**

A Regular Meeting of the Fort Meade City Commission was held on Monday, February 26, 2018, at 7:00 P.M. at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Cochrane.

2. ROLL CALL:

Mayor	Richard Cochrane	Present
Vice Mayor	Robert Elliott	Present
Commissioner	Maurice Nelson	Absent
Commissioner	James Watts	Present
Commissioner	Barbara Manley	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Wessell	Present
Public Works Director	Jackie Cannon	Present
Finance Director	Breanna Smith	Present

Also present: Polk County Sgt. Warren Burgess.

3. INVOCATION AND PLEDGE TO THE FLAG:

Commissioner Manley led the invocation. Mayor Cochrane led the Pledge to the Flag.

4. ADDITIONS AND/OR DELETIONS

None.

5. PRESENTATIONS/AWARDS/REPORTS

5.A. Request from the Fort Meade Dixie Youth Baseball League to sponsor the youth sports program.

Motion Commissioner Watts, second Commissioner Elliott to donate \$250.00 to the Fort Meade Dixie Youth Baseball League youth sports program.

Motion to donate \$250.00 to the Fort Meade Dixie Youth Baseball League passed by unanimous vote of 4-0.

5.B. FMPA – Supplemental and Ancillary Services Agreement

City Attorney Cloud presented a Supplementary and Ancillary Agreement between the City and FMPA, Resolution 2018-02 allowing Vero Beach to leave their obligations in the St. Lucie Project and Resolution 2018-03 allowing Vero Beach to leave their obligations in the ARP Project for the Commission to review.

The City will be setting aside CROD in our leaving for a period of ten years and will come back in under a more favorable set of terms and conditions with the ARP and CROD will be set forever at 9.009 MW. Mr. Cloud stated that the company is moving in a positive forward motion and with this he would recommend approving the Supplementary and Ancillary Agreement and the other two resolutions with a few minor language modifications.

After further discussion, **Motion Commissioner Watts, second Commissioner Elliott to approve the Agreement, Resolutions 18-02 and 18-03 with some discretion to staff and counsel of final writing.**

6. APPROVAL OF MINUTES

A. Minutes of the January 9, 2018 Regular Commission Meeting.

Motion Commissioner Elliott, second Commissioner Watts to approve the Minutes of the January, 9, 2018 Regular Commission Meeting.

Motion to approve the Minutes of January 9, 2018 passed by unanimous vote of 4-0.

7. PUBLIC FORUM:

Citizen comments for items not on the agenda (3-minute maximum length).

Mayor Harry Howell of Vero Beach wanted to thank the Commission for taking the time and effort in making the decision on the FMPA items.

Mr. Tim Zorc, County Commissioner of Indian River also extended a sincere thank you to the Commission for their support.

Mr. Terry Booker, 1017 Indiana St., Fort Meade, FL. 33841 stated that he would like to work with the City during budget season to get the Activity Center project back on

tract. Mr. Booker stated that he is working on getting quotes to resurface the shuffle board courts and some other projects needing attention to get in the budget as well.

Mr. Perry Brokaw, 1034 SE 2nd St., Fort Meade, FL. 33841, thanked the Commission on making improvements to the CMHP and stated he would like to work with the City on the budget as well.

Pastor Tyler Kenny, 505 E. Broadway St., Fort Meade, FL., 33841 stated that he was here as a resident with a family, a Youth Pastor, and a representative of the Executive Team of Lowes. Mr. Tyler stated that he has been working with the Fort Meade Fire Department and they have been chosen as a recipient of a remodel project by “Lowes Give Back to the Community Project”, depending on the outcome of the mold remediation of the station. Mr. Tyler stated that they would like to remodel the meeting room, bathrooms and the radio room in the Fire Station.

Fort Meade Post Commander, Charlie Perry invited the Commission to attend a luncheon for the Commander over the entire State of Florida and Georgia on March 6, 2018 from 10:00 am – 12:00 pm at the American Legion. Mr. Perry requested that a walkway be made at the Legion Hall by the work shed where the wood fence meets the chain link fence for foot traffic.

With no one else wishing to address the Commission, Mayor Cochrane closed the public forum.

8. UNFINISHED BUSINESS

- 8.A.** City Attorney Cloud read the title to Ordinance 18-01 on 2nd and Final reading.

Mayor Cochrane opened the Public Hearing.

Mayor Cochrane closed the Public Hearing with no one wishing to comment.

Motion Commissioner Watts, second Commissioner Elliott to approve Ordinance 18-01 amending the FY 17-18 on 2nd and Final Reading.

Motion to approve Ordinance 18-01 passed by unanimous vote of 4-0.

9. NEW BUSINESS

- 9.A.** Consider Resolution 18-04 for the Chamber event “Moonlight n Music” to allow them to sell alcohol on City property.

Motion Commissioner Watts, second Commissioner Elliott to approve Resolution R18-04.

Motion to approve Resolution R18-04 passed by unanimous vote of 4-0.

9.B. Consider Neo-Post postage machine lease contract.

Mr. Hilliard stated that staff has requested to change vendors for metered postage to Neo-Post as it is cheaper to operate, more user friendly and also the lowest proposal received.

Motion Commissioner Elliott, second Commissioner Manley to approve staff moving forward with the postage machine contract with NeoPost.

Motion to moving forward with NeoPost contract passed by unanimous vote of 4-0.

9.C. Request from Ronald Bell concerning 301 N. Oak Ave.

Mr. Hilliard explained that Mr. Bell just purchased the property at 301 N. Oak Ave and the shed on the property is almost completely in the right-of-way. The right-of-way at that point is 100' back to Charleston Ave. Mr. Hilliard stated that the Commission could lease him the property in the right-of-way.

Motion Commissioner Elliott, second Commissioner Watts to have a lease agreement drawn up at the owner's expense.

Motion to draft lease agreement passed by unanimous vote of 4-0.

9.D. Consider proceeding with Phase II of the Fire Assessment with GSG.

Motion Commissioner Elliott, second Commissioner Watts to proceed with Phase II of the Fire Assessment with GSG

Motion to proceed with the Fire Assessment with GSG passed by a unanimous vote of 4-0.

9.E. City Mobile Home Park Activities

Mr. Hilliard explained that the PO has been issued to remove the mobile home on the front row. There is a RFP out to the repairs on the craft shack and the laundry room and a recommendation will be provided at the March meeting.

Mr. Hilliard stated he has been working with Mr. Newby on the Proforma and has found some decencies and they are working on that.

No action was taken.

9.F. Consider issuance of RFP 18-02 for IT Services

Breanna Smith stated that the contract with Data Integrity is coming up for renewal and staff would like issue the RFP to secure the same scope of work to provide services to see if there is a more cost effect service that is in the best interest of the City.

No action was taken.

9.G. Consider contract with Chastain-Skillman for SWFWMD Stormwater Grant.

Motion Commissioner Elliott, second Commissioner Manley to approve the contract with Chastian-Skillman for the SWFWMD Stormwater Grant.

Motion to approve the contract with Chastain-Skillman for the SWFWMD Stormwater Grant passed by a unanimous vote of 4-0.

10. CITY ATTORNEY COMMENTS:

None.

11. CITY MANAGER COMMENTS:

11.A. CMHP

Mr. Hilliard stated that he received a letter from Mr. Terry Booker and had a meeting with Terry Booker, Perry Brokaw, Charles Liefer and Ron Holland about some issues at the MHP. They are concerned with the old golf course being used for the debris handling site causing issues with traffic and dust for the residents. Mr. Hilliard stated he would look into a new site for the future. They also expressed concerns with the capital improvements and the shuffleboard courts. Mr. Hilliard stated that the PO has been issued for painting the Activity Center Building.

12.B. Staff Review

Mr. Hilliard stated that staff has been stretched thin with all the projects with FEMA and the open grants that we have and recommend a workshop to discuss the priorities of getting some of this accomplished and how to manage staff.

Commissioner Manley stated she would like to work on a strategic strategy concerning the email sent from Breanna about the things cut from the budget to do storm repair.

Mr. Hilliard stated that at the March meeting, Mr. Markin, who is doing the study on the Outpost Project, will be here to do a presentation on the Market Study.

The consensus of the Commission was to have a workshop on Tuesday, March 27, 2018 at 5:30 pm.

12. CITY COMMISSION COMMENTS:

12.A. Commissioner Watts suggested a temporary fix for the shuffle board courts at the CMHP.

12.B. Commissioner Manley inquired about the For-Sale sign at the O'Reilly site. It was explained that there were two separate parcels.

13. STAFF REPORTS


None.

14. ADJOURNMENT

There being no further business to conduct, Motion Commissioner Manley second Commissioner Watts to adjourn the Regular Commission meeting of February 26, 2018 at 8:23 P.M.

Motion to adjourn passed by unanimous vote of 4-0.

ATTEST:



Richard Cochrane, Mayor



Melissa Wessell, Deputy City Clerk