

**CITY OF FORT MEADE  
REGULAR CITY COMMISSION MEETING  
TUESDAY, FEBRUARY 11, 2014**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, February 11, 2014, at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

**1. CALL TO ORDER:**

The Meeting was called to order at 7:00 PM by Mayor Elliott.

**2. ROLL CALL:**

Mayor	Robert Elliott	Present
Vice Mayor	Maurice Nelson	Present
Commissioner	James Watts	Absent
Commissioner	Barbara Manley	Present
Commissioner	Richard Cochrane	Present

**Staff Present**

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Newman	Present
City Planner/ Assistant Deputy Clerk	April Brown	Absent
Finance Director	James (Mel) Parker	Present
Public Works Director	Jackie Cannon	Present

Also present: Polk County Sheriff's Sergeant Andy Beymer.

**3. INVOCATION AND PLEDGE TO THE FLAG:**

Ms. Maurice Nelson led the invocation. Mayor Elliott led the Pledge to the Flag.

**4. ADDITIONS AND/OR DELETIONS**

None.

**5. CONSENT AGENDA**

- A. Minutes of the City Commission Special meeting of January 14, 2014 and the Regular meeting of January 14, 2014.

**Motion Commissioner Cochrane, second Commissioner Nelson to approve the Special and Regular Commission Meeting Minutes of January 14, 2014.**

**Motion carried with all yeas.**

**6. PRESENTATIONS/AWARDS/REPORTS:**

None.

**7. PUBLIC FORUM:**

**Citizen comments for items not on the agenda (3-minute maximum length).**

Mr. Ron Holland, 211 Edgewood Circle S., President of the Homeowners Association presented the Commission with a brochure of the City Mobile Home Park. Mr. Holland thanked the Commission for the job that they do and for the outstanding job working with Fred Hilliard and Pat Wickersheim.

Frank Lastinger, Vice President of the Youth Football Arena League, requested permission to use one of the City parks for football practice twice a week. Mr. Lastinger also requested a donation to fund tailgating at the Lakeland Center after the games and before the Raiders practices.

City Manager Hilliard stated he would look into the use of the field behind Lewis-Anna Woodbury.

Commissioner Cochrane requested to see how well the turnout will be for signups and to present the Commission with a presentation at the next meeting, thus giving staff time to determine what regular contributions needed to be made and the funds available.

Ms. Wilma Johnson, 1016 SE 2<sup>nd</sup> St., requested the City install speed bumps on SE 2<sup>nd</sup> St. and restrict the use of City trucks.

Finance Director Mel Parker received a letter from Project Graduation requesting a donation.

**Motion Commissioner Cochrane, second Commissioner Nelson to donate \$500.00 to Project Graduation.**

**Mayor Elliott abstained from voting due to being a member of Project Graduation.**

**Motion carried with all yeas.**

**8. UNFINISHED BUSINESS**

**A. Progress of Cemetery Project.**

City Manager Hilliard introduced Alicia Walton who has been contracted to enter historic data into the Pontem Cemetery software.

Ms. Walton explained that she is “virtually” finished with Morrison Cemetery with 1,076 grave sites entered. She explained that there is a lot of research as well as site visits that is involved in making sure the information is as accurate as possible. Ms. Walton stated she would need more than the allotted time that the Commission has approved for her to complete or even start Evergreen Cemetery.

Commissioner Cochrane suggested the Commission be presented with an estimated time it will take to complete Evergreen Cemetery.

**B.** Establishment of Committee for Cemetery rules and regulations.

Mr. Hilliard stated he would like Alicia Walton to head up a committee with Commissioner Cochrane, Don Marchman, Mark McLean, Alan Hancock and Blondia Clark to establish rules and regulations for the cemeteries.

**C.** Attorney Cloud read the title for Ordinance 14-02 on 2<sup>nd</sup> Reading.

**AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA;  
AMENDING ORDINANCE 08-08 AND THE CITY CODE;  
REPLACING ARTICLE V OF CHAPTER 6 IN ITS ENTIRETY BY  
ADOPTING BY REFERENCE THE 2012 EDITION OF THE  
INTERNATIONAL PROPERTY MAINTENANCE CODE WITH  
LOCAL MODIFICATIONS; PROVIDING FOR SEVERABILITY;  
PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL  
ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR  
AN EFFECTIVE DATE.**

**Motion Commissioner Manley, second Commissioner Cochrane to  
adopt Ordinance 14-02.**

Mayor Elliott opened the public hearing.

Mayor Elliott closed the public hearing.

**Motion carried with all yeas.**

**D.** Highway 98 East Electrical upgrade.

Mr. Hilliard presented the Commission with a comparison of the costs to do the electrical upgrade of a contractor verses the work being done in-house with an additional two-man crew.

**Motion Commissioner Manley, second Commissioner Nelson to approve the proposal for the electrical upgrade on Highway 98 East to be done in-house by the electric department.**

**Motion carried with all yeas.**

- E. Holiday trees and lights.

Mr. Hilliard presented the Commission with a description of the 14' tree for the Community Center and the 20' tree for City Hall that has been purchased. Mr. Hilliard stated they would refurbish the old pole decorations to make them more appealing.

- F. Attorney Cloud read the title for Ordinance 14-01 on 1<sup>st</sup> Reading.

**AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT MEADE, FLORIDA; AMENDING THE SECTION (5-58) RELATED TO FOWL RUNNING AT LARGE AND IMPOSING NEW GUIDELINES FOR FOWL WITHIN THE CITY LIMITS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

**Motion Commissioner Cochrane, second Commissioner Nelson to approve Ordinance 14-01 on 1<sup>st</sup> Reading.**

**Mayor Elliott – Yea**

**Vice Mayor Nelson – Yea**

**Commissioner Cochrane – Yea**

**Commissioner Manley – Nay**

**Motion carried three to one.**

9. **NEW BUSINESS**

- A. Attorney Cloud read the title for Ordinance 14-03 on 1<sup>st</sup> Reading.

**AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; ADOPTING TEXT CHANGES TO THE CITY OF FORT MEADE'S CODE OF ORDINANCES; AMENDING DIVISION 3 OF ARTICLE III OF CHAPTER 24 OF THE CODE OF ORDINANCES; CREATING NEW SECTIONS IN ORDER TO ADOPT A STORMWATER MANAGEMENT SYSTEM – FERTILIZER**

**ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR A COPY TO BE KEPT ON FILE, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.**

**Motion Commissioner Manley, second Commissioner Nelson to approve Ordinance 14-03 on 1<sup>st</sup> Reading.**

**Motion carried with all yeas.**

- B.** Attorney Cloud read the title for Ordinance 14-04 on 1<sup>st</sup> Reading.

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA TO AMEND THE CITY OF FORT MEADE GENERAL EMPLOYEE'S RETIREMENT PLAN, THE CITY OF FORT MEADE FIREFIGHTER'S RETIREMENT PLAN AND THE CITY OF FORT MEADE POLICE OFFICER'S RETIREMENT PLAN, HEREINAFTER REFERRED TO AS THE "PLANS", TO UPDATE THE PLANS FOR LEGISLATIVE CHANGES AS REQUIRED BY THE INTERNAL REVENUE SERVICE, AND TO PROVIDE FOR AN EFFECTIVE DATE UPON FINAL PASSAGE.**

**Motion Commissioner Nelson, second Commissioner Cochrane to approve Ordinance 14-04 on 1<sup>st</sup> Reading.**

**Motion carried with all yeas.**

**10. CITY ATTORNEY COMMENTS:**

- A. City Attorney Cloud stated that House Bill 813 could have a negative impact on Cities affecting water and sewer rates outside the city limits and they will fight it.

**11. CITY MANAGER COMMENTS:**

- A.** FMPA/ARP

City Manager Hilliard stated FMPA would like the communities that use demand side management to shave peak off the power bill to suspend operations while they change the way they establish their rates to not allow demand side management.

Mr. Hilliard requested if the Commission would like to suspend the demand side management.

**Motion Commissioner Cochrane, second Commissioner Nelson to maintain our present demand side management program.**

**B. Republic Services**

City Manager Hilliard stated he was working with Republic to setup rates the same as the contract and to conduct a waste audit.

**C. City Mobile Home Park**

City Manager Hilliard stated an offer was made to purchase the CMHP for \$1,000,000.00. Staff has ordered an appraisal of the park to determine the actual cost. If the offer was to be considered the Home Owner's Association would need to be involved.

**12. CITY COMMISSION COMMENTS:**

Commissioner Nelson commented on an offer for 7" tablets for the Commission for agenda packets stating she thought it was a good offer but requested we check on a bigger model.

Commissioner Nelson reminded everyone of the MLK Parade on February 22, 2014 at 2:00 with line-up at Lewis-Anna Woodbury at 12:30.

Commissioner Cochrane stated he appreciated the Highway 98 project being done.

Mayor Elliott thanked Fred Hilliard for getting a crew out to clean the sidewalks on NE 6<sup>th</sup> St.

**13. ADJOURNMENT**

There being no further business to conduct, Motion Cochrane, second Nelson to adjourn the Regular Commission meeting of February 11, 2014 at 8:21 PM.

**Motion carried with all yeas.**

  
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**Robert Elliott, Mayor**

**ATTEST:**

  
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**Melissa Newman, Deputy City Clerk**