

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, JANUARY 9, 2018**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, January 9, 2018, at 7:00 P.M. at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Manley.

2. ROLL CALL:

Mayor	Barbara Manley	Present
Vice Mayor	Richard Cochrane	Absent
Commissioner	Robert Elliott	Present
Commissioner	Maurice Nelson	Present
Commissioner	James Watts	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Wessell	Present
Public Works Director	Jackie Cannon	Absent
Finance Director	Breanna Smith	Present

Also present: Polk County Sgt. Warren Burgess.

3. INVOCATION AND PLEDGE TO THE FLAG:

Pastor Marion Sotore led the invocation. Mayor Manley led the Pledge to the Flag.

4. ADDITIONS AND/OR DELETIONS

None.

5. PRESENTATIONS/AWARDS/REPORTS

City Manager, Fred Hilliard presented Mayor Manley with an appreciation of service certificate and thanked her for her service as Mayor of 2017. Mr. Hilliard also had an appreciation of service certificate for Vice-Mayor Cochrane for his service as Vice-Mayor in 2017.

6. APPROVAL OF MINUTES

A. Minutes of the December 12, 2017 Regular Commission Meeting.

Motion Commissioner Watts, second Commissioner Nelson to approve the Minutes of the December 12, 2017 Regular Commission Meeting.

Motion to approve the Minutes of December 12, 2017 passed by unanimous vote of 4-0.

7. ELECTION OF MAYOR AND VICE MAYOR FOR 2018

Mayor Manley opened the floor for nominations for Mayor and Vice Mayor.

Motion Commissioner Watts, second Commissioner Elliott to nominate Commissioner Richard Cochrane as Mayor for 2018.

Motion to appoint Commissioner Richard Cochrane as Mayor for 2018 passed by unanimous vote of 4-0.

Motion Commissioner Nelson, second Commissioner Watts to nominate Commissioner Robert Elliott as Vice Mayor for 2018.

Motion to appoint Commissioner Robert Elliott as Vice Mayor for 2018 passed by unanimous vote of 4-0.

8. PUBLIC FORUM:

Citizen comments for items not on the agenda (3-minute maximum length).

Mr. Perry Brokaw, 1034 SE 2nd St., Fort Meade, FL. 33841, stated that as the new President of the CMHP HOA he welcomed the new Mayor and would like to work hand in hand with the City to move forward.

Ms. Dorothy Lewis, 810 S. Morrison Ave., Fort Meade, FL. 33841 invited everyone to the first CALCs Arts n Crafts festival on Broadway, February 17, 2018. Ms. Lewis also requested a donation to help fund the event.

Motion Commissioner Watts, second Commissioner Manley to donate \$500.00 to the CALCs event.

Motion to donate \$500.00 to CALCs passed by a unanimous vote of 4-0.

Commissioner Manley spoke on behalf of the Historical Society stating that they will have their annual bake sale, cake auction and BBQ dinners on the same day.

Mr. Leroy Vanhorn addressed the commission regarding the order of the American flag and asked that it be addressed.

With no one else wishing to address the Commission, Vice Mayor Elliott closed the public forum.

9. **UNFINISHED BUSINESS**

- A. Tabled Item: Consider Social Media Policy.

Motion Commissioner Manley, second Commissioner Nelson to approve the Social Media Policy.

Motion to approve the Social Media Policy passed by unanimous vote of 4-0.

- B. Tabled Item: Consider Fort Meade Child Development Center's request for assistance requesting the City to pay half of the cost to replace one of the central ac units at a cost of \$4,712.50.

Discussion ensued about the original lease agreement and the terms being that the cost of maintenance and repairs are to be done by the CDC in lieu of paying rent.

Motion Commissioner Nelson, second Commissioner Manley to not approve the request by the Fort Meade Child Development Center and to have the lease agreement revisited and updated.

Motion to deny the request of the CDC and to have the lease agreement updated passed by a vote of 3-1 with Commissioner Watts opposed.

- C. Consider cost reduction proposal and support for Vero Beach sale to FPL by FMPA General Manager and CEO, Jacob Williams.

Mr. Williams, joined by General Counsel, Jody Finklea and Chris Cowder presented a couple options to reduce power costs to the City such as revoking CROD, refund of saved funds for potential new projects to the members, demand side management, selling off excess power and coming back into the all requirements project fully.

Mr. Hilliard stated he would recommend the options Mr. Jacobs presented, however he is worried about the demand side management. He feels that the company has changed for the better and he feels they are on the right track now.

City Attorney Cloud stated that he has not had a chance to review the entire document and would like the chance to be satisfied with the contract before making any recommendations to the commission.

Motion Commissioner Watts, second Commissioner Nelson to defer action until the February 13, 2018 commission meeting.

Motion to defer action to the February 13, 2018 City Commission Meeting passed by a vote of 3-1 with Commissioner Manley opposed.

D. City Mobile Home Park Activities

D.1. Removal of units on front row

Mr. Hilliard stated that he has a meeting with Mr. Pina to relocate the units on the front row at a cost of about \$12,000, \$3,000 each.

D.2. Laundry room and craft shack repairs and estimated costs

Mr. Hilliard stated that he has received an estimated cost for repairs at \$30,000.

D.3. Proforma for City Mobile Home Park

Mr. Hilliard stated that he met with a gentleman who will give him a cost and estimated time to of completion for the proforma.

Motion Commissioner Nelson, second Manley to authorize the City Manager to move ahead with the removal of the units on the front row and the repairs to the laundry room and craft shack.

Motion to remove units and do repairs passed by a unanimous vote of 4-0.

Mr. Daryl Gargus, 104 SE 2nd Street, Fort Meade, FL. commended the city attorney for not making a decision on the FMPA request without considering all options. Mr. Gargus stated that the mothball effect from the Port St. Lucie project that was talked about in the October meeting would be absorbed by the residents and the numbers just don't add up.

10. NEW BUSINESS

A. Approve Resolution R18-01 appointment of the Mayor and Vice Mayor for 2018.

Motion Commissioner Watts, second Commissioner Nelson to approve Resolution R18-01.

Motion to approve Resolution R18-01 passed by unanimous vote of 4-0.

- B. City Attorney Cloud read the title to Ordinance 18-01 on 1st reading.

Motion Commissioner Nelson, second Commissioner Watts to approve Ordinance 18-01 on 1st reading.

Motion to approve Ordinance 18-01 passed by unanimous vote of 4-0.

- C. Appointment of members to the City of Fort Meade Library Board, Ms. Burma Brown and Ms. Sheri New.

Motion Commissioner Nelson, second Commissioner Manley to approve Ms. Burma Brown and Ms. Sheri New as members of the Library Board.

Motion to approve new members to the Library Board passed by unanimous vote of 4-0.

- D. Consider request from Fort Meade Community Health Board.

Mr. Hilliard received a letter from the Fort Meade Community Health Board requesting the city ad valorem taxes be refunded back to them.

Motion Commissioner Manley, second Commissioner Nelson to donate \$1,418.03 city ad valorem taxes back to the Fort Meade Community Health Board.

Motion to donate \$1,418.03 for the city ad valorem taxes back to the Fort Meade Community Health Board passed by a unanimous vote of 4-0.

- E. Consider issuance of RFP for grant administrative services.

Mr. Hilliard explained that this is a re-advertisement for an RFP for grant administrative services resulting from changes in the requirements for DEO.

Motion Commissioner Manley, second Commissioner Watts to approve the issuance of the RFP for grant administrative services again.

Motion to approve the issuance of RFP for grant administrative services passed by a unanimous vote of 4-0.

- F. Consider Mid Florida Community Services lease for Fellowship Dining.

Mr. Hilliard stated that he received a letter from a private company, Mid Florida Community Services, who will be taking over the fellowship dining

from Polk County. The fellowship dining organization occupies most of the community center with locks on the kitchen appliances and cabinets, eliminating use by the city. Mr. Hilliard stated that this will be a good opportunity to update the lease and address some of these concerns.

Motion Commissioner Watts, second Commissioner Nelson to authorize staff to negotiate a new lease.

Motion to negotiate a new lease passed by a unanimous vote of 4-0.

11. CITY ATTORNEY COMMENTS:

None.

12. CITY MANAGER COMMENTS:

Mr. Hilliard stated that they have finalized the "Old Motel" building and they will begin demolition on January 22, 2018.

13. CITY COMMISSION COMMENTS:

13.A. Commissioner Manley inquired about the list of building permits, stating that it was an unusually high amount.

13.B. Commissioner Watts encouraged everyone to put the word out about the Arts and Crafts festival and for everyone to attend.

14. STAFF REPORTS

None.

15. ADJOURNMENT

There being no further business to conduct, Motion Commissioner Nelson second Commissioner Watts to adjourn the Regular Commission meeting of January 9, 2018 at 8:16 P.M.

Motion to adjourn passed by unanimous vote of 4-0.

ATTEST:


Melissa Wessell, Deputy City Clerk


Richard Cochrane, Mayor