

**CITY OF FORT MEADE, FLORIDA
COMMISSION BUDGET PLANNING WORKSHOP
JULY 26, 2016**

A Budget Planning Workshop of the Fort Meade City Commission was held at 6:00 PM Tuesday, July 26, 2016 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 6:15 PM by Mayor Watts.

2. ROLL CALL:

Mayor	James Watts	Present
Vice Mayor	Barbara Manley	Present
Commissioner	Richard Cochrane	Present*
Commissioner	Robert Elliott	Present
Commissioner	Maurice Nelson	Present

*Commissioner Cochrane arrived at 6:46 PM

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Thomas Cloud	Absent
Deputy City Clerk	Melissa Newman	Present
Public Works Director	Jackie Cannon	Present
Water and Wastewater	Robbie Ward	Present
Streets/Stormwater	Mike Bolin	Present
Parks Supervisor	Roc Eiland	Present
Finance Accountant	Breanna Smith	Present
Recreation Director	Marcella Nelson	Present
Library Director	Jacqueline Rose	Present
Customer Service Supervisor	Kara Lucas	Present

3. DISCUSS PROPOSED FY 2016-2017 BUDGET

City Manager Fred Hilliard introduced Mr. Rick Helms, Interim Finance Director, stating that he would be here working on the budget and hopefully for the audit process.

Mr. Hilliard stated that the budget summary page shows what is going on in all the departments. The projections are projected with last year's millage rate and will need to be adjusted.

Mr. Hilliard stated that overall the projected revenues are down 2% and the expenditures are up 6%.

Commissioner Manley questioned why on the County Fire Tax, there is nothing budgeted but there is \$22, 000 YTD received.

Mr. Hilliard stated that the County provides \$5,000 to aide with fire service, he would have to check on this.

Commissioner Manley requested to have the salaries of employees listed in each department instead of allocated out.

Mr. Hilliard stated that he looked into assessing a Fire Tax in the City and stated that the State has revised the way you calculate Fire Fees to include medical calls and structure fires. This will need to be started this year to include it in next year's budget. To assess the Fire Tax an adjustment needs to be done on the ad-valorem rate. Mr. Hilliard stated that he was in favor of assessing a Fire Tax.

After discussion in each department, there was discussion of splitting responsibilities of heavy equipment into the departments that will utilize the equipment.

Ms. Manley stated that the budget was short approximately \$270,000 and even with an adjusted millage it will not close the gap.

Commissioner Cochrane asked to show what the rate increase would be for an additional electric transfer to the general fund of \$100,000 – \$200,000 above the \$600,000. What would be the impact overall.

Commissioner Manley suggested to look at the additional \$200,000 and the increased millage rate and that should cover the gap in the budget.

Motion Commissioner Cochrane, second Commissioner Manley to use the proposed millage rate of 6.258.

Motion to use the proposed millage rate of 6.258 passed by unanimous vote of 5-0.

The next meeting is scheduled for August 4, 2016 at 6:00 p.m.

4. COMMENTS

Mr. EJ King, Ft. Meade Neighborhood Development Project, 108 SW 3rd Street stated they are a small organization with a big dream and without some help from local government that dream cannot be. Mr. King requested to approve a real

working partnership with Mr. Hilliard's office and a grant for \$10,000 in finances and in-kind services for phase 1 of this project.

No action was taken.

5. ADJOURNMENT


Motion Commissioner Cochrane, second Commissioner Elliott to adjourn the Budget Planning Meeting of the Fort Meade City Commission on Tuesday, July 26, 2016 at 7:40 P.M.

Motion carried with all yeas.

ATTEST:



Melissa Newman, Deputy City Clerk



James Watts, Mayor

