

**CITY OF FORT MEADE  
REGULAR CITY COMMISSION MEETING  
TUESDAY, JULY 10, 2012**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, July 10, 2012 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

**1. CALL TO ORDER:**

The Meeting was called to order at 7:00 PM by Mayor Manley.

**2. ROLL CALL:**

Mayor	Barbara Manley	Present
Vice Mayor	Rick Cochran	Present
Commissioner	Bob Elliott	Present
Commissioner	Maurice Nelson	Present
Commissioner	Jim Watts	Present

**Staff Present**

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
City Planner	April Brown	Present
Finance Director	James (Mel) Parker	Present
Parks Director	Roc Eiland	Absent
Code Enforcement Officer	Frank Ramos	Absent
Recreational Director	Deena Ware	Absent
Deputy City Clerk	Phyllis Kirk	Present

Also present: Polk County Sheriff's Deputy, Sergeant Riley.

**3. INVOCATION AND PLEDGE TO THE FLAG:**

Reverend Vince Price, First United Methodist Church of Fort Meade led the invocation. Mayor Manley led the Pledge to the Flag

**4. ADDITIONS AND/OR DELETIONS**

None

**5. APPROVAL OF AGENDA/MINUTES**

**Minutes:**

1. Regular Commission Meeting, June 12, 2012

**Motion Elliott, second Watts to adopt the minutes of the Regular Commission Meeting of June 12, 2012.**

**Motion carried with all yeas.**

6. **PRESENTATIONS/AWARDS/REPORTS:**

A. **Fort Meade Chamber Director Report**

Chamber Director Perry stated that the Leadership Fort Meade was a success and the next class will begin in the Fall. The Vision Committee is making progress and the newest building to be re-done is the new Crawford building. The grant is moving forward and the next step is painting of the buildings and planting trees. Next Vision Meeting is Thursday, July 19<sup>th</sup> at the Chamber beginning at 5:00 PM.

B. **Proclamation Declaring Polk County "A Purple Heart County"**

Mayor Manley read the Proclamation declaring Polk County a Purple Heart County and presented it to Commander Alan Hancock from the Fort Meade American Legion. Polk County officials, Mike Mason, Polk County Veteran's Services Supervisor and Geary Cottrell, Disabled Veteran's Outreach Program Specialist with Polk Works presented the City with a flag to commemorate Purple Heart Day on August 7, 2012.

7. **PUBLIC FORUM:**

**Citizen comments for items not on the agenda (3-minute maximum length).**

Mr. Samuel Berrien of Fort Meade requested that Andrew McCutcheon, a Fort Meade native and graduate of Fort Meade High School, currently with the Pittsburg Pirates, be put on a welcoming sign at the entrance of the City.

Mr. Michael Camacho, 514 Third Street NE, Fort Meade stated he is having a problem getting Florida Refuse to pick up debris currently stacked in his yard. Debbie Mullen, Customer Service Representative for Florida Refuse was present and stated that she would see that the problem was taken care of.

8. **OLD BUSINESS:**

- A. Approve Developer's Agreement between the City of Fort Meade, Hacklake Forests, LLLP and U.S. EcoGen Polk, LLC.**
  
- B. Adopt Ordinance 12-02 – Amending the City's Comprehensive Plan, Amending the Future Land Use Designation from Polk County Agriculture/Residential Rural to Fort Meade Industrial – US EcoGen Property – 2<sup>nd</sup> Reading**
  
- C. Adopt Ordinance 12-03 – Amending Ordinance 97-2, Amending the Zoning Map for the US EcoGen Project – 2<sup>nd</sup> Reading**

**Motion Elliott, second Cochrane to delay Items A, B and C under Old Business until July 24, 2012 at 6:30 PM.**

**Motion carried with all yeas.**

**9. NEW BUSINESS:**

- A. Ordinance 12-06 Annexing 778.07 acres within the corporate limits of the city of fort Meade – Public Hearing -1<sup>st</sup> Reading**

**Motion Elliott, second Watts to accept Ordinance 12-06 as presented and setting August 14, 2012 as second reading and public hearing.**

**Mayor Manley opened and closed the public hearing as there was no one wishing to speak.**

**Motion carried with all yeas.**

- B. Ordinance 12-07 Annexing 26.89 acres within the corporate limits of the City of Fort Meade – Public Hearing – 1<sup>st</sup> Reading**

**Commissioner Elliott recused himself of voting and/or any discussion due to a conflict of interest.**

**Motion Cochrane, second Watts to accept Ordinance 12-07 as presented and setting August 14, 2012 as second reading and public hearing.**

**Mayor Manley opened and closed the public hearing as there was no one wishing to speak.**

**Motion carried with all yeas.**

**C. Amend Resolution 12-09 Application to USDA for Rural Business Economic Grant for a Feasibility Study – Fort Meade Outdoor Recreation Area – Provide matching funds in the amount of \$2,345 in lieu of in-kind services**

City Planner Brown explained that after the Commission approved Resolution 12-09, the USDA asked the City to consider leveraging matching funds of \$2,345 in lieu of in-kind services. This would garner more “points” on the application and for the Study in the consideration for funding.

**Motion Cochrane, second Nelson amending Resolution 12-09 approving the leveraging of matching funds in the amount of \$2,345.**

**Motion carried with all yeas.**

**D. Approve the disposition of City owned surplus property**

**Motion Elliott, second Watts authorizing staff to dispose of the following surplus items on EBay or through a local auction.**

Out of Service Vehicles:

1999 Ford Crown Vic, 1996 Jeep Comanche and Jeep Cherokee, 1987 Ford Ranger, 1983 Front End Loader, 2005 Kubota Mower, 1979 Flat Bed, 1995 Chevy S-10, 1988 Ford F-250 and laundry equipment from City Mobile Home Park.

**Motion carried with all yeas.**

**E. FEMA Assistance to Firefighters Grant – Authorize Staff to submit request for assistance**

City Manager Hilliard explained that the FEMA Grant would assist the Fire Department in replacing a 22-year-old brush truck and allow them to purchase additional personnel protection equipment and ten (10) new pagers, both over ten years old. The cost to prepare the grant is \$5,445 and will be charged to the Fire Department budget. There will also be a five (5%) percent match by the City in the amount of \$7,661 which will be incorporated into the upcoming budget.

**Motion Elliott, second Watts authorizing staff to submit request for assistance through the FEMA Grant and approving the five (5%) required match.**

**Motion carried with all yeas.**

**F. Jones Edmund Electrical Service contract Extension – Authorize Staff to enter into a contract extension regarding the Power Factor issue.**

City Manager Hilliard explained that Staff needs the services of Jones Edmunds to assist with the development of a program to upgrade the system's substation, designate placement of emergency generation equipment and resolve the Power Factor issue at the substation.

**Motion Elliott, second Nelson authorizing a contract extension with Jones Edmund Engineers.**

**Motion carried with all yeas.**

**G. Discuss the acquisition of a new weather siren**

City Manager Hilliard explained that the old weather siren located beside the water tank had been destroyed by a lighting strike. A new siren has been ordered and is expected to be delivered in August. Total cost for the siren is \$6,068.03 with a sound coverage area of 6,000 feet.

**Motion Watts, second Elliott approving the purchase of a new warning siren.**

**Motion carried with all yeas.**

**H. Discuss proposed Fiscal Year 2012-13 Budget Meeting Dates**

Finance Director Parker stated that the first Budget Meeting will be held during the Special Commission Meeting on July 24, 2012 at 6:30 PM merely to set the millage rate and future budget meetings will be set during the meeting.

**10. CITY MANAGER COMMENTS**

City Manager Hilliard informed the Commission that neither the Florida Department of Transportation nor the Polk County Transportation Division would assume the responsibility of changing the pedestrian buttons on the traffic light crossings. The City would have to absorb the cost of changing out the pedestrian buttons at an estimated cost of \$1,120.20 for each intersection.

City Attorney Cloud reminded the Commission that the City has an agreement with the Florida Department of Transportation for maintenance and repair of the traffic signals.

Commissioner Cochrane requested that the City Attorney find out if the City has a right to get out of the agreement.

During the June 14, 2012 FMPA Executive Meeting, the members voted down the proposed change in the voting structure to eliminate the super majority vote. Also, FMPA's interest rate swaps are beginning to cost FMPA approximately Twenty-Three Million per month.

**11. CITY ATTORNEY COMMENTS:**

If anyone has a redevelopment question, please contact me.

**12. CITY COMMISSION COMMENTS:**

Commissioner Cochrane announced that Mosaic was donating a 1,000 kilowatt generator to the City and the City will be using it for CROD.

Commissioner Nelson questioned whether City employees would be receiving raises this year. City Manager Hilliard responded that they would be receiving merit raises.

Commissioner Nelson also inquired about water pressure problems in the City.

Commissioner Elliott inquired about the City giving help to the Vision Committee by allowing energy credit incentives for landscaping.

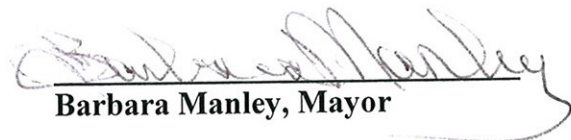
City Attorney replied that credit on City utilities creates problems.

Commissioner Watts requested that the City's Code Enforcement Officer become more stringent within the City.


Commissioner Manley questioned Sergeant Riley on the City's largest crime issues.

**13. ADJOURNMENT:**

There being no further business, a motion was made by Commissioner Watts, seconded by Commissioner Nelson to adjourn the Regular Commission Meeting of July 10, 2012 at 8:35 PM.

  
**Barbara Manley, Mayor**

**ATTEST:**

  
**Phyllis Kirk, Deputy City Clerk**