

**CITY OF FORT MEADE  
REGULAR CITY COMMISSION MEETING  
TUESDAY, JUNE 13, 2017**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, June 13, 2017, at 7:00 P.M. at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

**1. CALL TO ORDER:**

The Meeting was called to order at 7:00 PM by Mayor Manley.

**2. ROLL CALL:**

Mayor	Barbara Manley	Present
Vice Mayor	Richard Cochrane	Present
Commissioner	Robert Elliott	Present
Commissioner	Maurice Nelson	Present
Commissioner	James Watts	Present

**Staff Present**

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Newman	Present
Public Works Director	Jackie Cannon	Present
Finance Director	Breanna Smith	Present
Library Director	Jacqueline Rose	Present

Also, present: Polk County Sgt. Warren Burgess.

**3. INVOCATION AND PLEDGE TO THE FLAG:**

Commissioner Watts led the invocation. Mayor Manley led the Pledge to the Flag.

**4. ADDITIONS AND/OR DELETIONS**

None.

**5. PRESENTATIONS/AWARDS/REPORTS:**

- 5A.** Proclamation proclaiming the month of June as “Pledge to Slow Down Month”.

Mayor Manley read and presented the Proclamation proclaiming the month of June as “Pledge to Slow Down” to Mr. Tom Deardorff, Director of the Polk County Office of Planning and Development Department as well as the Executive Director of the Polk Transportation Planning Organization.

Mr. Deardorff thanked the Commission and invited them to the newly launched Pledge to Slow Down website to take the pledge.

6. **APPROVAL OF MINUTES**

- 7.A. Minutes of the May 9, 2017 City Commission Workshop and minutes of the May 9, 2017 Regular Commission Meeting.

**Motion Commissioner Elliott, second Commissioner Nelson to approve the minutes of May 9, 2017 City Commission Workshop and minutes of the May 9, 2017 Regular Commission Meeting.**

**Motion to approve the Minutes of May 9, 2017 passed by unanimous vote of 5-0.**

7. **PUBLIC FORUM:**

**Citizen comments for items not on the agenda (3-minute maximum length).**

**None.**

8. **UNFINISHED BUSINESS**

- 8.A. City Attorney Tom Cloud read the title to Ordinance 17-05 Amending Budget Allocation for FY 16-17 on 2<sup>nd</sup> and Final Reading.

**Motion Commissioner Watts, second Commissioner Elliott to adopt Ordinance 17-05 Amending Budget Allocation for FY 16-17 on 2<sup>nd</sup> Reading.**

**Motion to adopt Ordinance 17-05 passed by unanimous vote of 5-0.**

9. **NEW BUSINESS**

- 9.A. Appointment of Commissioner as the City Voting Representative at the FLC Annual Conference in Orlando.

**Motion Commissioner Elliott, second Commissioner Cochrane to appoint Mayor Manley as the City Voting Representative at the FLC Conference in Orlando.**

**Motion to appoint Mayor Manley as the City Voting Representative at the FLC Conference passed by unanimous vote of 5-0.**

- 9B. Appointment of staff member to serve as the Phase 1 Project Representative to the Polk Regional Water Cooperative Project.

**Motion Commissioner Elliott, second Commissioner Watts appoint Shane Coulter as the Phase 1 Project Representative to the Polk Regional Water Cooperative Project.**

**Motion to appoint Shane Coulter as the Phase 1 Project Representative to the Polk Water Cooperative Project passed by a unanimous vote of 5-0.**

**9.C. Republic Services rate adjustments for FY 2017/2018**

City Manager Hilliard recommended considering going to once a week pickup and large recycle bins. After discussion, it was the consensus of the commission to see what the cost would be.

**No Action Taken.**

**10. CITY ATTORNEY COMMENTS:**

**10.A. Medical Marijuana**

Mr. Cloud stated that there have been new mandates for medical marijuana dispensaries leaving three options: Ban dispensaries completely, regulate their location to some degree but you cannot regulate the number with stringent land use criteria, or put in land use criteria that is friendly to dispensaries.

After much discussion, Commissioner Cochrane asked to see what the vote was in the City on the referendum of the last election and ask Mr. Cloud to prepare an ordinance in opposition and another in favor for to be decided at the next meeting.

**10.B Telecommunications**

Mr. Cloud stated that a new bill has passed regarding telecommunications and the new ordinance that was just passed needs to be amended.

**10.C. Biosolids**

Mr. Cloud stated that today he received an email from the judge requesting an order to dismiss with prejudice Biosolids' counter claim which means Biosolids will owe the City attorney's fees as well. The next step is to execute garnishment on the corporation presidents' wages and/or property if needed.

**11. CITY MANAGER COMMENTS:**

**11A. CSX Quite Zone**

Mr. Hilliard stated that the cost could be between \$30,000 to \$1,000,000 to bring the crossings into compliance to be quite zones. Commissioner Cochrane asked staff to call CSX to get more information.

**11B.** FDOT Traffic Study for US Highway 17

Mr. Hilliard stated that he has contacted FDOT and they will proceed with the speed study.

**11C.** Lewis Elementary easement and hold harmless agreement status report

Mr. Hilliard stated that Mr. Don Wilson is preparing the hold harmless agreement.

**12. CITY COMMISSION COMMENTS:**

**12A.** Vice Mayor Cochrane  
None.

**12B.** Commissioner Nelson  
None.

**12C.** Commissioner Elliott

Commissioner Elliott asked about the 4<sup>th</sup> of July. Mr. Hilliard stated that there will be fireworks at 9:00 pm. Mayor Manley stated that the Women's Club would be doing an auction and Shawna Greene would be doing the pancake breakfast.

**12D.** Commissioner Watts  
None.

**12E.** Mayor Manley

Mayor Manley asked what happened with the RFQ meetings. Mr. Hilliard stated that a proposal for the market study was received and the deadline for the continuing services this week. They will discuss cost for contract services for the proposal for the market study.

Mayor Manley asked the progress of the Fire Assessment. Mr. Hilliard stated that an ordinance will be on the July agenda to impose the non-ad valorem assessment for Fire Services.

Mayor Manley asked about the 2<sup>nd</sup> commission meeting. Mr. Hilliard requested to have the 2<sup>nd</sup> meeting on June 27, 2017 at 6:00 pm to start the budget process and the commission agreed.

Mayor Manley asked about the meter reader services RFP. Mr. Hilliard stated that the RFP's are due this week and a recommendation will be presented at the next meeting.

Mayor Manley asked if there was an update on the question Mr. Cloud presented to Jacob Williams concerning FMPA. Mr. Hilliard stated he had a meeting with Mr. Williams and they discussed some of the demand side management issues and are looking to negotiate.

Mayor Manley asked about the SmartNotice service. Mr. Hilliard stated that is was up and running.

Mayor Manley asked about the salary schedule. Mr. Hilliard stated that he was working on it.

Mr. E.J. King asked about the progress of the basketball courts and Mr. Hilliard replied that the property needed to be surveyed and he is in the process of securing a surveyor.

Mayor Manley received a "thank you" card from Thelma Chambers on behalf of Relay for Life thanking the City for its donation.

**13. STAFF REPORTS**

None.

**14. UPCOMING MEETINGS**

**14.A.** June 27, 2017 2<sup>nd</sup> Regular City Commission Meeting.

**14.B.** July 11, 2017 Regular City Commission Meeting.

**15. ADJOURNMENT**

There being no further business to conduct, Motion Commissioner Nelson second Commissioner Elliott to adjourn the Regular Commission meeting of June 13, 2017 at 8:19 P.M.

**Motion to adjourn passed by unanimous vote of 5-0.**

**ATTEST:**

  
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Melissa Newman, Deputy City Clerk

  
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Barbara Manley, Mayor

