

**CITY OF FORT MEADE  
REGULAR CITY COMMISSION MEETING  
TUESDAY, JUNE 12, 2012**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, June 12, 2012 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

**1. CALL TO ORDER:**

The Meeting was called to order at 7:00 PM by Mayor Manley.

**2. ROLL CALL:**

|              |                |         |
|--------------|----------------|---------|
| Mayor        | Barbara Manley | Present |
| Vice Mayor   | Rick Cochrane  | Present |
| Commissioner | Bob Elliott    | Present |
| Commissioner | Maurice Nelson | Present |
| Commissioner | Jim Watts      | Present |

**Staff Present**

|                          |                    |         |
|--------------------------|--------------------|---------|
| City Manager             | Fred Hilliard      | Present |
| City Attorney            | Tom Cloud          | Present |
| City Planner             | April Brown        | Present |
| Finance Director         | James (Mel) Parker | Present |
| Parks Director           | Roc Eiland         | Absent  |
| Code Enforcement Officer | Frank Ramos        | Absent  |
| Recreational Director    | Deena Ware         | Present |
| Deputy City Clerk        | Phyllis Kirk       | Present |

Also present were: Polk County Sheriff's Deputy, Sergeant Riley.

**3. INVOCATION AND PLEDGE TO THE FLAG:**

April Brown, City Planner led the invocation. Mayor Manley led the Pledge to the Flag.

**4. ADDITIONS AND/OR DELETIONS**

**Add Item E under Section 8 – Repealing Burn Ban Resolution R12-06**

**5. APPROVAL OF AGENDA/MINUTES**

**Minutes:**

1. Regular Commission Meeting, May 08, 2012

**Motion Elliott, second Watts to adopt the minutes of the Regular Commission Meeting of May 08, 2012.**

**Motion carried with all yeas.**

6. **PRESENTATIONS/AWARDS/REPORTS:**

A. **Fort Meade Chamber Director Report**

Chamber Director Perry unable to attend.

B. **For Meade High School Band Director, Michael Yopp Requesting Donation**

**Mr. Yopp was not present.**

7. **PUBLIC FORUM:**

**Citizen comments for items not on the agenda (3-minute maximum length).**

None

8. **ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS:**

A. Attorney Cloud read the title for Ordinance 12-01 – 2<sup>nd</sup> Reading

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA; REPEALING ORDINANCE NO. 11-07, WHICH AUTHORIZED GOLF CART OPERATION ON DESIGNATED ROADWAYS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

Mayor Manley opened and closed the Public Hearing as there was no one wishing to address the Commission.

**Motion Cochrane, second Elliott to adopt Ordinance 12-01 as presented.**

**Commissioner Cochrane, Elliott, Manley and Nelson voted yea.  
Commissioner Watts, nay.**

**Motion carried.**

**B. Ordinance 12-03 Amending Ordinance 97-2, Amending the Zoning Map for EcoGen Project – 1<sup>st</sup> Reading**

City Planner, April Brown requested Commission Approval on Ordinance 12-03 stating the proposed land use and zoning for this site is consistent and compatible with the surrounding City land uses of Industrial and zoning of commercial and M-2 (Industrial Park).

Attorney Cloud read the title for Ordinance 12-03 – 1<sup>st</sup> Reading

**AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; AMENDING ORDINANCE NO. 97-2 AS AMENDED, THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF FORT MEADE, FLORIDA, BY AMENDING THE ZONING MAP OF THE CITY FOR THE PROPOSED PROJECT KNOWN AS THE US ECOGEN PROJECT FROM POLK COUNTY AGRICULTURE/RURAL RESIDENTIAL TO FORT MEADE M-2 INDUSTRIAL PARK DISTRICT; PROVIDING CONDITIONS OF APPROVAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR A COPY TO BE KEPT ON FILE; REPEALING ALL ORDINANCE IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.**

**Motion Elliott, second Nelson to accept Ordinance 12-03 as presented and setting July 10, 2012 as second reading and public hearing.**

**Motion carried with all yeas.**

- C. City Planner, April Brown recommended that agriculture uses in the M-2 zoning district be regulated to cattle, horses, horticulture uses, silviculture, forestry & nurseries and maintaining 5' side setbacks for accessory structures as is currently allowed.

City Attorney Cloud read the title for Ordinance 12-04 – 2<sup>nd</sup> Reading

**AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; ADOPTING TEXT CHANGES TO THE CITY OF FORT MEADE'S LAND DEVELOPMENT CODE; AMENDING ARTICLE 2, ENTITLED "REGULATIONS FOR SPECIFIC DISTRICT"; AMENDING ARTICLE 3 ENTITLED "DEVELOPMENT DESIGN AND IMPROVEMENT STANDARDS"; PROVIDING FOR UPDATES TO THE UNIFIED LAND DEVELOPMENT CODE; RATIFYING UNAMENDED PROVISIONS OF THE UNIFIED LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

Mayor Manley opened and closed the Public Hearing as there was no one wishing to address the Commission.

**Motion Cochrane, second Elliott to adopt Ordinance 12-04 as presented.**

**Motion carried with all yeas.**

**D. Attorney Cloud read the title to Resolution R 12-12.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA; APPROVING CERTAIN FEES AND CHARGES TO BE LEVIED AND ASSESSED BY THE CITY; REPEALING PRIOR RESOLUTIONS INCONSISTENT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

**Motion Elliott, second Cochrane to accept Resolution as presented.**

**Motion carried with all yeas.**

**E. Rescind Resolution 12-06 Authorizing Polk County's Burn Ban Notice**

City Manager Hilliard explained that Polk County had rescinded their Burn Ban notice because the rainy season is upon us and the burn ban is no longer needed. Therefore, the City needs to follow Polk County's precedent.

**Motion Elliott, second Watts to rescind Resolution 12-06.**

**Motion carried with all yeas.**

**9. OLD BUSINESS:**

**A. Interlocal Agreement between Polk County and the City of Fort Meade for Building Inspection Services**

City Manager Hilliard explained that the Interlocal Agreement is for Polk County to provide building inspection services, building plan reviews and providing a building official as was approved in the May 8, 2012 Commission meeting.

**Motion Cochrane, second Elliott approving the Interlocal Agreement between Polk County and the City of Fort Meade for Building Inspection Services.**

**Commissioners Cochrane, Elliott and Manley – yea. Commissioners Nelson and Watts – nay.**

**Motion carried.**

**10. NEW BUSINESS:**

**A. Johnna Martinez, Executive Director of Lakes Education/Action Drive Presentation**

Ms. Johnna Martinez explained that through a grant from the Charlotte Harbor National Estuary Program, the Lakes Education/Action Drive recently partnered with the City of Fort Meade's Recreational Services to create and install an education display sign at the Fort Meade Outdoor Recreation Area directly on the Peace River. The education display can help people become more aware of the connection of the Upper Peace River watershed with the entire Charlotte Harbor watershed while enjoying the recreational and aesthetic opportunities of the river. Ms. Martinez thanked the City for the opportunity to continue the Lakes Education/Action Drive's education efforts in Fort Meade.

**B. City Mobile Home Park Laundry Equipment Lease with Mac-Gray Services**

City Manager Hilliard requested Commission approval for a 5 year contract installing (5) new washer and (5) new dryers at a cost of \$28.00 per month per unit or \$3,360.00 per year. Collected annual revenue from the laundry room should cover the cost of the contract.

**Motion Elliott, second Nelson approving the City Mobile Home Park Laundry Equipment Lease with Mac-Gray Services.**

**Motion carried with all years.**

**C. Interlocal Agreement between City of Lakeland and the City of Fort Meade**

City Manager Hilliard explained that the Interlocal Agreement is for assistance with the operation, maintenance and training needs of the City's Electric Department. The city of Lakeland has been providing the city with assistance and maintenance of the substation and distribution system over the past several years. Lineman apprentice training is \$10.00 per training hour per employee which Fort Meade agrees to compensate Lakeland for this agreed amount.

**Motion Cochrane, second Elliott approving the Interlocal Agreement between the City of Lakeland and the City of Fort Meade relating to the transmission and distribution of electric energy.**

**Motion carried with all yeas.**

**D. Consider Sale of City owned Property on South Charleston Avenue**

City Planner, April Brown explained that she had received an inquiry from Mr. Rafeek Kahn on purchasing a City owned lot on South Charleston Avenue between SE 3<sup>rd</sup> Street and MLK, Jr. SE. Staff does not have a current appraisal of the property's value.

Commission instructed Staff to have the property appraised and report back.

**11. CITY ATTORNEY COMMENTS:**

The University of Florida is the keeper of the old Sanborn Maps which were maps drawn by the Sanborn Insurance Company for insurance purposes. They have several of Fort Meade dating back to 1911 with the entire City laid out. It is a piece of history and if you get an opportunity you can go to University of Florida's web site and view the historical city.

**12. CITY MANAGER COMMENTS:**

City Manager Hilliard requested a pension workshop meeting on June 26 at 6:30 PM. Several items need to be reviewed including the departure of Merrill Lynch as the Pension Plan's custodian and the need to replace them.

Staff is requesting that the City Commission have an organizational meeting for the CRA Board at 6:45 PM on July 10<sup>th</sup> directly before the regular monthly Commission Meeting.

We have received a request to have the pedestrian access buttons lowered on the crosswalk signals at the intersection of US 17/US 98 for a resident. These buttons currently conform to the ADA standards and FDOT will not relocate the buttons because it will set a precedent that they will be bound to follow at other locations. However, FDOT will donate the equipment for the City and the City can hire Polk County to install at an approximate cost of \$2,000.00 per button.

**Commission directed City Manager to contact Melony Bell, Polk County Commissioner to speak with Polk County on the City's behalf to discuss the installation of the pedestrian access buttons.**

Staff is working with property and business owners to get a handle on problems that have been pointed out during required fire inspections. The City will be working to assist these individuals to maintain compliance with the Fire Safety Code.

FMPA is trying to get the ARP members to adopt a program titled "The Gant Plan" that will be used to build up the system's working capital and support a hedge program. Based on Fort Meade's 0.73% of the load, FMPA would be holding onto \$220,005 of the City's money. However, should FMPA establish the

proposed \$75,000,000 level, the Agency would be holding \$550,000 of the City's money.

**Commission directed City Manager to vote "no" against the Gant Program on June 14, 2012.**

**13. CITY COMMISSION COMMENTS:**

Commissioner Watts questioned the status of the Community Center's leaking roof. City Manager Hilliard replied that City workers had tried to check out the leak but due to the roof's deterioration it was unsafe for them to be on it. He further stated that the entire roof may have to be replaced.

Commissioner Nelson asked if there would be fireworks on July 4<sup>th</sup>. City Manager answered that there would be no fireworks.

Commissioner Cochrane stated that the City is now in 25<sup>th</sup> place on electrical rate charges rather than 1<sup>st</sup> place as we were a year ago. He thanked the City Manager and Staff for the work they have performed in getting the rates lowered.

**14. ADJOURNMENT:**

There being no further business, a motion was made by Commissioner Elliott, seconded by Commissioner Watts to adjourn the Regular Commission Meeting of June 12, 2012 at 8:00 PM.

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**Barbara Manley, Mayor**

**ATTEST:**

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**Phyllis Kirk, Deputy City Clerk**