CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, MAY 10, 2016

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, May 10, 2016, at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Watts.

2. ROLL CALL:

Mayor	James Watts	Present
Vice Mayor	Barbara Manley	Absent
Commissioner	Richard Cochrane	Present
Commissioner	Robert Elliott	Present
Commissioner	Maurice Nelson	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Newman	Present
Public Works Director	Jackie Cannon	Absent
Water/Wastewater Director	Robbie Ward	Present

Also present: Polk County Sergeant Luc Doyon.

3. INVOCATION AND PLEDGE TO THE FLAG:

Mayor Watts led the invocation. Mayor Watts led the Pledge to the Flag.

4. ADDITIONS AND/OR DELETIONS

None.

5. CONSENT AGENDA

A. Minutes of the Regular City Commission Meeting of April 12, 2016.

Motion Commissioner Elliott second Commissioner Nelson to approve the Consent Agenda.

Motion to approve the Consent Agenda passed by unanimous vote of 4-0.

6. PRESENTATIONS/AWARDS/REPORTS:

A. City Manager Fred Hilliard informed the Commission of the new Library Director Ms. Jacqueline Rose, who was unable to attend the meeting. Mr. Hilliard also introduced Ms. Breanna Smith as the City's new Accountant.

B. Mayor Watts read a Proclamation proclaiming the week of May 8, 2016 through May 14, 2016 as "Women's Lung Health Week."

C. Mayor Watts read a Proclamation proclaiming the week of May 8, 2016 through May 14, 2016 as "Just Say No Week". Mr. Ernie Cooper was present to receive the Proclamation.

7. PUBLIC FORUM:

Citizen comments for items not on the agenda (3-minute maximum length).

Mr. Terry Booker, 1017 Indiana St., Fort Meade, Florida stated that one year ago the Commission unanimously voted to approve the remodel of the Activity Center and shuffle board court so Mr. Booker would like to know what the status of the remodel is.

Mr. Hilliard stated that they City's procurement process is on the agenda for approval tonight and a RFQ has been issued for the expansion of the Activity Center.

Mr. Booker also wanted to thank the Sheriff's Office for patrolling the City Mobile Home Park.

Tommy Storey, 202 N. Edgewood Drive, Fort Meade, Florida stated that he was still waiting on clarification on the use of golf carts from the Sheriff's Office.

Attorney Cloud stated that the Sheriff's office was supposed to produce another statute regarding a traffic control device.

Sgt. Doyon stated that he was waiting on the legal department to get back with him on that. He also stated that he has spoken to FDOT and they stated absolutely no golf carts would be allowed on any state road, crossing or driving, as far as they are concerned.

Mr. Cloud stated he would inquire with the Attorney General's Office.

8. UNFINISHED BUSINESS

A. City Attorney Cloud read the title to Ordinance No. 16-07 on 2nd Reading.

Mayor Watts opened the public hearing.
Mayor Watts closed the public hearing.

Motion Commissioner Elliott, second Commissioner Nelson to adopt Ordinance 16-07 on second reading.

Motion to approve Ordinance 16-07 to permit additional procurement processes as an alternative to bidding requirements passed by unanimous vote of 4-0.

B. Mayor Watts read the title to Ordinance No. 16-09 on 2nd Reading.

Mayor Watts opened the public hearing.
Mayor Watts closed the public hearing.

Motion Commissioner Cochrane, second Commissioner Nelson to adopt Ordinance 16-09 on second reading.

Motion to adopt Ordinance 16-09 changing the fine to be that amount provided under state statute rather than ordinance and providing a grace period passed by unanimous vote of 4-0.

9. NEW BUSINESS

A. Approve Resolution R16-09 appointment of a primary an alternate director to the Polk Regional Water Cooperative Board of Directors.

Motion Commissioner Cochrane, second Commissioner Elliott to approve Resolution R16-09.

Motion to approve Resolution R16-09 passed by unanimous vote of 4-0.

Motion Commissioner Cochrane, second Commissioner Nelson to appoint Mayor Watts as primary director and Commissioner Elliott as alternate director.

Motion to appoint directors to the PRWC Board of Directors passed by unanimous vote of 4-0.

B. Historical Preservation Grant

City Manager Hilliard stated that the previous historical grant that was issued would only cover the windows in City Hall and presented a picture of how the new windows will look. The architect suggested applying for an additional grant to repairing the soffit, the repointing the brick and getting the building up-to-date.

C. RFQ 16-01 CMHP

City Manager Hilliard stated that the RFQ for the CMHP management was issued on April 25, 2016, the pre-proposal meeting will be on-site on Tuesday, May 17, 2016 at 10:30, proposals will be due on June 2, 2016 at 2:30 and they will be reviewed on June 6, 2016 at 10:30.

D. RFQ 16-02 Peace River Park Equestrian and Recreational Facility

City Manager Hilliard stated that the RFQ for the Peace River Equestrian and Recreational Facility was issued on April 26, 2016, the pre-proposal meeting will be on-site on May 17, 2016 at 1:30, proposals will be due on June 2, 2016 at 1:30 and they will be reviewed on June 6, 2016 at 1:30.

E. Approve securing Intern Finance Director

City Manager Hilliard stated that he has found an intern finance director that would be a contract employee for six months to keep business running until a permanent director can be secured.

Motion Commissioner Elliott, second Commissioner Nelson to direct staff to secure a contract for the intern Finance Director.

Motion to secure contract for intern Finance Director.

10. CITY ATTORNEY COMMENTS:

City Attorney Cloud stated that the hearing with Biosolids is still set for the same date on Wednesday, May 25, 2016 but the time has changed to 9:45 a.m. in hearing room 5-A. The City has filed a response to the motion that was filed by Biosolids. Mr. Cloud encouraged anyone who is a utility customer of the City to attend the hearing.

11. CITY MANAGER COMMENTS:

A. Plan Unit Development Regulations

Mr. Hilliard stated the Commission will be receiving a recommendation from the Planning and Zoning Board on the plan unit development regulations for the equestrian and recreational facility to have a commercial and recreational land use.

B. Lewis Elementary

Mr. Hilliard stated that the School Board would like to put a fence around the Lewis Elementary campus. The problem comes with the flow of traffic and on-street parking.

12. CITY COMMISSION COMMENTS:

Commissioner Cochrane stated he would like staff to petition FDOT for golf cart crossings on state roads and the County to allow golf cart travel on county roads.

Commissioner Cochrane encouraged all the commissioners to attend the hearing involving Biosolids.

Commissioner Cochrane stated that the speed limit needs to be enforced more on the four lanes roads.

Commissioner Nelson stated that there will be a "Heritage Day" on June 11, 2016 at the corner of S. French and MLK and encourage all to come and bring lawn chairs and enjoy the entertainment.

Commissioner Elliott would like to see a better communication between the Sheriff's Office and the City Manager and staff.

13. STAFF REPORTS

None.

14. ADJOURNMENT

There being no further business to conduct, Motion Commissioner Elliott second Commissioner Nelson to adjourn the Regular Commission meeting of May 10, 2016 at 7:44 P.M.

Motion to adjourn passed by unanimous vote of 4-0.

James E. Watts

James Watts, Mayor

ATTEST:

Melissa Newman

Melissa Newman, Deputy City Clerk