

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, MAY 13, 2014**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, May 13, 2014, at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Elliott.

2. ROLL CALL:

Mayor	Robert Elliott	Present
Vice Mayor	Maurice Nelson	Absent
Commissioner	James Watts	Absent
Commissioner	Barbara Manley	Present
Commissioner	Richard Cochrane	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Newman	Present
City Planner/ Assistant Deputy Clerk	April Brown	Present
Finance Director	James (Mel) Parker	Present
Public Works Director	Jackie Cannon	Present
Human Resource Director	Donna Parker	Absent

Also present: Polk County Sheriff's Sergeant Andy Beymer and Captain Wiggins.

3. INVOCATION AND PLEDGE TO THE FLAG:

Ms. April Brown led the invocation. Mayor Elliott led the Pledge to the Flag.

4. ADDITIONS AND/OR DELETIONS

None.

5. CONSENT AGENDA

- A. Minutes of the City Commission Regular Meeting, April 8, 2014, Commission Workshop April 22, 2014 and Commission Workshop April 29, 2014.

Motion Commissioner Cochrane, second Commissioner Manley to approve the Regular Commission Meeting Minutes of April 8, 2014 and the Commission Workshop Meeting Minutes of April 22 and April 29, 2014.

Motion carried with all yeas.

6. PRESENTATIONS/AWARDS/REPORTS:

None.

7. PUBLIC FORUM:

Citizen comments for items not on the agenda (3-minute maximum length).

Ms. Jodi Benson, 1016 Ohio Street S.E., stated she would like to see the City Mobile Home Park cleaned up. She would like to see the bad trees taken care of, the poles painted and the sign rehabbed.

Mr. Richard Greer, 1018 Wisconsin Street S.E., who has lived in the park since 2006, would like to know who is responsible for the trees in the park the City or the residents. Mr. Greer stated he had some tree work done on the lot that he leases and would like the City to pay the bill.

Mayor Elliott directed Staff to give a report of the CMHP trees at the next Regular Commission Meeting.

8. UNFINISHED BUSINESS

- A.** Attorney Cloud read the title for Ordinance 14-06 on 2nd Reading.

**AN ORDINANCE OF THE CITY OF FORT MEADE,
FLORIDA, AMENDING THE BUDGET ALLOCATIONS
FOR FISCAL YEAR 2013-2014 FOR THE CITY OF FORT
MEADE; PROVIDING FOR SEVERABILITY; PROVIDING
FOR AN EFFECTIVE DATE.**

Motion Commissioner Cochrane, second Commissioner Manley to adopt Ordinance 14-06 on 2nd Reading.

Motion carried with all yeas.

9. NEW BUSINESS

- A.** Amended and Restated Easement Agreement for Florida Public Utilities Company.

Motion Commissioner Manley, second Commissioner Cochrane to approve the easement agreement with FPU.

Motion carried with all yeas.

- B.** Traffic Signal Maintenance and Compensation Agreement with DOT.

Motion Commissioner Cochran, second Commissioner Manley to approve the Agreement with DOT.

Motion carried with all yeas.

- C.** Removal of non-used inventory items for Electric Department.

Motion Commissioner Manley, second Commissioner Cochrane to remove the unused items from the Electric Department inventory.

- D.** Robinson Circle Update.

City Manager Hilliard stated that City Attorney Cloud has found an easement that could be utilized as a maintenance easement to provide utilities to Robinson Circle.

- E.** Outsourcing payroll and governmental reporting with CertiPay.

Finance Director Mel Parker explained that CertiPay is a local business specializing in payroll, employee tracking, time management and governmental reporting.

Motion Commissioner Cochrane, second Commissioner Manley to approve the agreement with CertiPay pending a recommendation from Purvis Gray.

Motion carried with all yeas.

- F.** Fire/Rescue 911 Inter-local Agreement Modification.

Motion Commissioner Manley, second Commissioner Cochrane to approve the Fire/Rescue Inter-local Agreement Modification.

Motion carried with all yeas.

- G.** Approve Resolution R14-03 approving the proposed Fort Meade Downtown Vision Plan.

Ms. Jennifer Codo-Salisbury, representative of CFRPC, presented the Commission with a proposed Downtown Vision Plan of Fort Meade.

Motion Commissioner Manley, second Commissioner Cochrane to approve Resolution R14-03 the proposed Fort Meade Downtown Vision Plan.

- H. Approve Resolution R14-04 authorizing CFRPC to submit an application letter to DEO for a grant to assist in amending the Unified Land Development Code.

Ms. Codo-Salisbury explained that the Unified Land Development Code needed to be amended in order for the Downtown Vision Plan to work and to update the Codes.

Motion Commissioner Cochrane, second Commissioner Manley to approve Resolution R14-04 authorizing CFRPC to submit an application letter to DEO for a grant to assist in amending the Unified Land Development Code.

- I. Delegating funds for CRA.

City Planner April Brown explained that the grant money for the CRA can be used for other improvements besides awnings if we maintain a detailed paper trail including minutes of the Commission Meeting approving the use of the monies.

- J. Approve Resolution R14-05 authorizing staff to submit an application for a 2015/2016 Small Matching Historic Preservation Grant Program.

Ms. Brown explained that this grant was proposed to be used to do some renovations to City Hall and that the City is a REDI community so the City does not have to match the grant.

Motion Commissioner Cochrane, second Commissioner Manley to approve Resolution R14-05 authorizing staff to submit the application 2015/2016 Small Matching Historic Preservation Grant Program.

Motion carried with all yeas.

10. CITY ATTORNEY COMMENTS:

None.

11. CITY MANAGER COMMENTS:

- A. Law Enforcement Agreement

City Manager Hilliard was presented with a notice of termination from the PCSO but want to extend the contract with modifications

B. US EcoGen

City Manager Hilliard stated US EcoGen is still pursuing the power plant and are being encourage to open N.W. 9th Street as access to their property and to use City of Fort Meade power.

C. FMPA/ARP

City Manager Hilliard stated there was an upcoming meeting with ARP on Demand-Side Management and he and the City Attorney have come up with a strategy for the meeting.

12. CITY COMMISSION COMMENTS:

Commissioner Cochrane asked how the project on US 98 E was coming along.

Public Works Director stated they were making progress on the project but they are waiting on some material to be able to complete the project.

Mayor Elliott wanted to bring up a meeting he and the City Manager had with Todd Dantzler and Gary Lawson who would like to come up with a plan on economic development and have Commission workshops to discuss the plan.


13. STAFF REPORTS

Ms. Brown stated that the Electric Department has totally rehabbed the old Christmas light decorations and invited everyone to look at the one they had on display in front of City Hall.

13. ADJOURNMENT


There being no further business to conduct, Motion Commissioner Manley, second Commissioner Cochrane to adjourn the Regular Commission meeting of May 13, 2014 at 7:51 PM.

Motion carried with all yeas.



Robert Elliott, Mayor

ATTEST:



Melissa Newman, Deputy City Clerk

