

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, MAY 14, 2013**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday May 14, 2013, at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Cochrane.

2. ROLL CALL:

Mayor	Rick Cochrane	Present
Vice Mayor	Bob Elliott	Present
Commissioner	Maurice Nelson	Present
Commissioner	Jim Watts	Present
Commissioner	Barbara Manley	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Newman	Present
City Planner/ Assistant Deputy Clerk	April Brown	Present
Finance Director	James (Mel) Parker	Absent

Also present: Polk County Sheriff's Deputy, Sergeant Andy Beymer.

3. INVOCATION AND PLEDGE TO THE FLAG:

Ms. April Brown led the invocation. Mayor Cochrane led the Pledge to the Flag.

4. ADDITIONS AND/OR DELETIONS

None

5. CONSENT AGENDA

- A. Minutes of City Commission Special Meeting of April 9, 2013 and City Commission Regular Meeting of April 9, 2013.

Motion Watts, second Elliott to approve the Consent Agenda.

Motion carried with all yeas.

6. **PRESENTATIONS/AWARDS/REPORTS:**

A. **Fort Meade Chamber Director Report**

None.

7. **PUBLIC FORUM:**

Citizen comments for items not on the agenda (3-minute maximum length).

None.

8. **UNFINISHED BUSINESS**

A. Attorney Cloud read the title for Ordinance 13-03 2nd Reading

**AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA;
AMENDING CITY OF FORT MEADE ORDINANCE NUMBERS
07-06, 08-19, AND 09-12 RELATED TO WATER AND
WASTEWATER RATES, FEES, AND CHARGES; MODIFYING
THE WATER & WASTEWATER RATES OF THE CITY;
PROVIDING FINDINGS; MODIFYING RATE SCHEDULES;
MODIFYING MISCELLANEOUS CHARGES; PROVIDING FOR
ANNUAL INDEXING ADJUSTMENTS; PROVIDING FOR
ENFORCEMENT; PROVIDING FOR LIBERAL
CONSTRUCTION; PROVIDING FOR REPEAL OF
CONFLICTING PROVISIONS FOR INCLUSION IN THE CITY
OF FORT MEADE CODE OF ORDINANCES; PROVIDING FOR
SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

Mayor Cochrane opened the Public Hearing.

Mayor Cochrane closed the Public Hearing.

**Motion Nelson, seconded Elliott to adopt Ordinance 13-03 on 2nd
Reading.**

Motion carried with all yeas.

B. Sale of Fort Meade Gas System

City Manager Hilliard stated he would like to request more information from FPU and TECO about the quality of service the citizens will receive, the incentives they will offer the citizens and the rate hikes that may occur.

City Manager Hilliard stated he would present a recommendation at the June 11, 2013 City Commission meeting.

- C. East Coast Migrant Head Start Lease Agreement

Motion Watts, seconded Manley to approve the one year lease agreement at the rate of \$2,006.09 beginning on July 1, 2013

Motion carried with all yeas.

9. **NEW BUSINESS**

- A. Water Use Permit Renewal Professional Services Contract.

Motion Manley, seconded Watts to approve the proposal and to authorize the Mayor to execute the Professional Service Agreement as presented by Chastain Skillman not to exceed \$21,000.00

Motion carried with all yeas.

- B. Polk County School Board request for public right-of-way use.

City Manager Hilliard met with representatives for the Polk County School Board regarding a right of way easement on S.E. 1st Street to install a 6' chain link fence. During this meeting some public safety issues were brought up about the gates on S. Oak Avenue and the parking on S. Cleveland Avenue.

City Commission advised staff to proceed with trying to resolve the public safety issues with the Polk County School Board.

No action taken.

- C. Attorney Cloud read the title for Resolution R13-05

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, AUTHORIZING EXECUTION AND SUBMITTAL OF AN AGREEMENT TO THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT FUND AGREEMENT (OFF-SYSTEM) AND DESIGNATING AUTHORIZED REPRESENTATIVES.

The City of Fort Meade designates the Mayor as the Authorized Representative to execute the grant agreement.

Motion Watts, seconded Elliott to adopt Resolution R13-05 as read.

Motion carried with all yeas.

D. Declaration of Surplus Property

Motion Manley, seconded Elliott to dispose of surplus property.

Motion carried with all yeas.

10. CITY ATTORNEY COMMENTS:

City Attorney Cloud presented the Commission with a copy of the new law that passed on public comment. Attorney Cloud stated he would draft a policy on this to be presented to the Commission for approval.

City Attorney Cloud requested permission to request an opinion from the Attorney General on a public records request for certain city documents that the law is unclear about.

Motion Watts, seconded Nelson to allow the City Attorney to request the opinion of the Attorney General.

11. CITY MANAGER COMMENTS:

City Manager Hilliard informed the commission that the water tower was up and running. There was a telemeter problem that has been resolved.

City Manager Hilliard stated that the City has been servicing a wastewater pump station at Charlton Court apartments for years with no service contract. Staff will be in contact with the owners and inform them that the City will terminate service to this wastewater station and assist them in finding a service provider to continue the service.

April Brown requested a speed study be done on Broadway Avenue regarding the speed limit and it was determined that the existing speed limit of 30 MPH is correct and will not be changed.

City Manager Hilliard stated that the Mr. Charles Bosco will not be accepting the position of Public Works Director. He stated he would interview someone else next week.

City Manager Hilliard reminded the Commission of the workshop on Saturday, May 18, 2013 at 8:00 a.m. to discuss future needs and capital improvements.

12. CITY COMMISSION COMMENTS:

Commissioner Manley inquired about the fire report and the water report both doing hydrant flushes.

Commissioner Manley also questioned why there were three water wells in one report and four in another.

City Manager Hilliard stated that there only three water wells in service in the City at this time.

Commissioner Nelson questioned the progress on Robinson Circle.

City Manager Hilliard stated staff would check into it.

Commissioner Nelson inquired about I Pads since the cost of paper has increased.

Commissioner Watts commented on the Trail Project saying he has been in contact with the person in charge of the project and is in need of how far in the trail will start.

Mayor Cochrane commented on the Electric report line loss.

Commission Watts also commented on the power outages on Edgewood Drive.

City Manager Hilliard stated we are having a problem with squirrels on the lines. He also stated that staff is working on some things at the substation to improve the system.

Mayor Cochrane stated he had a request from a citizen for the sidewalk to be mowed on the North side off Seminole Ave.


13. ADJOURNMENT

There being no further business to conduct, Motion Manley, second Nelson to adjourn the Regular Commission meeting of May 14, 2013 at 7:52 PM.
Motion carried with all yeas.



Rick Cochrane, Mayor

ATTEST:



Melissa Newman, Deputy City Clerk

