

**CITY OF FORT MEADE  
REGULAR CITY COMMISSION MEETING  
TUESDAY, NOVEMBER 13, 2012**

A Regular Meeting of the Fort Meade City Commission was held on November 13, 2012 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

**1. CALL TO ORDER:**

The Meeting was called to order at 7:00 PM by Mayor Manley.

**2. ROLL CALL:**

Mayor	Barbara Manley	Present
Vice Mayor	Rick Cochrane	Present
Commissioner	Bob Elliott	Present
Commissioner	Maurice Nelson	Present
Commissioner	Jim Watts	Present

**Staff Present**

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present*
City Planner	April Brown	Present
Finance Director	James (Mel) Parker	Present
Parks Director	Roc Eiland	Absent
Code Enforcement Officer	Frank Ramos	Absent
Recreational Director	Deena Ware	Present
Deputy City Clerk	Melissa Newman	Present

Also present: Polk County Sheriff's Deputy, Sergeant Riley.

\*City Attorney Tom Cloud arrived at 7:14 P.M.

**3. INVOCATION AND PLEDGE TO THE FLAG:**

Commissioner Watts led the invocation. Mayor Manley led the Pledge to the Flag.

**4. ADDITIONS AND/OR DELETIONS**

None

**5. CONSENT AGENDA**

**A. Minutes of City Commission Meeting, October 9, 2012.**

**Motion Watts, second Nelson to approve the Minutes of the October 9, 2012 Commission minutes as written.**

**Motion carried with all yeas.**

**6. PRESENTATIONS/AWARDS/REPORTS:**

**A. Fort Meade Chamber Director Report**

**Chamber Director Priscilla Perry was unable to attend.**

**B. Thelma Chambers – Relay for Life Donation.**

**Motion Cochrane, second Elliott to donate \$500.00 to the Relay for Life in March 2013.**

**Motion carried with all yeas.**

**C. Ashlee Dishong and Kristen Eldridge – Jr. Women’s League – Request for donation for upcoming Club events to support the fundraising firework initiative.**

**There was no one present to request donation.**

**7. PUBLIC FORUM:**

**Citizen comments for items not on the agenda (3-minute maximum length).**

There was no one wishing to address the Commission.

**8. UNFINISHED BUSINESS**

**None.**

**10. NEW BUSINESS**

**A. Vacate Positions on the Board of Adjustment and Appeals, Reaffirm members terms. Request to declare Tamela Kemp and Tomas Pizana positions as vacant.**

Re-Affirm Terms of the Board of Adjustment and Appeals Members as follows:

<u>Members</u>	<u>Term Expires</u>
Lola Wandrey, Chairman	June 12, 2013
Brenda Boyd, Vice Chairman	November 18, 2013
Lance Fulse, Secretary	June 12, 2013
Hilda Rogers	July 23, 2013

**Motion Cochrane, second Nelson to vacate Tamala Kemp and Tomas Pizana positions and reaffirm the current member's terms.**

**Motion carried with all yeas.**

**B. Request to appoint Sam Berrien to the Planning and Zoning Board.**

**Motion Watts, second Elliott to appoint Sam Berrien as a member of the Planning and Zoning Board.**

**Motion carried with all yeas.**

**10. CITY MANAGER COMMENTS**

**A. City Manager Hilliard requested the appointment of Melissa Newman as Deputy City Clerk and April Brown as Assistant Deputy City Clerk.**

**Motion Elliott, second Watts to appoint Melissa Newman as Deputy City Clerk and April Brown as Assistant Deputy City Clerk.**

**Motion carried with all yeas.**

**B. City Manager Report**

City Manager Hilliard reported that the ARP had a meeting last month as well as a Rate Call Meeting on November 8, 2012. The topic being the outstanding liability for Interest Rate Swaps for the Taylor Coal Fired Power Plant. The issue facing the ARP is an electrical rate increase for the members as the cost to the ARP could range between \$80,000,000 to 130,000,000 to get out of the swaps.

City Manager Hilliard reported that the City has repaired the ruts in the entrance road located in Robinson Circle. A letter has been drafted for the City Attorney's review that will be sent to the residents outlining what will be required to dedicate the streets and easement areas. This, however, does not obligate the City to the extension of additional utility service to this area at this time.

Commissioner Elliott requested a copy of the letter be sent to the Commission as well.

**B. Stormwater Rates Memorandum**

City Manager Hilliard presented a Stormwater Rate Comparison for the Commission to review. Upon preparation of the final draft within the next few weeks, he will be requesting a work session outside of the City Commission Meeting to review the proposed data with the Commission.

**C. Christmas Lights Memorandum**

City Manager Hilliard and Recreational Services Director Deena Ware researched the rental of Christmas lights for US 17 and downtown. The requirements for the rental are as follows:

- Requires a 3 to 5 year contract with a cancellation clause.
- The cost is \$160 per pole, for a total of \$10,400.
- They would be responsible for the installation, removal, transport, maintenance, and storage of their lights.

Recreational Services Director, Deena Ware stated she spoke with a City that was willing to sell their Christmas lights for \$5,000.

Commissioner Elliott suggested we stagger the lights for half the price.

Mayor Manley suggested we take a look at purchasing the lights that we proposed for sale.

**D. Schedule Special Meeting to Re-Approve TRIM Budget.**

City Manager Hilliard suggested we re-advertise the TRIM Budget on Saturday, November 17, 2012 and have a Special City Commission meeting on Monday, November 19, 2012 at 5:30 P.M.

All were in favor.

**11. CITY ATTORNEY COMMENTS:**

None

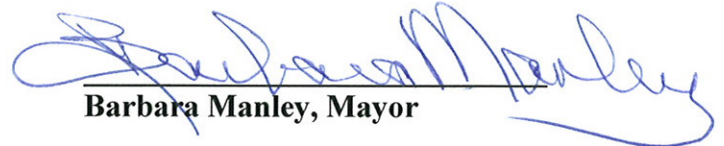
**12. CITY COMMISSION COMMENTS:**

Commissioner Elliott requested a list of the City Corridors that were in need of cleaning up, especially some old abandoned building.

City Manager Hilliard responded with having a report done to determine what it would take for the city to have each corridor brought into compliance with the possibility of removing the abandoned building and rehabbing the properties.

**13. ADJOURNMENT**

There being no further business to conduct, Motion Watts, second Elliott to adjourn the Regular Commission meeting of November 13, 2012 at 7:33 PM.  
Motion carried with all yeas.

  
**Barbara Manley, Mayor**

**ATTEST:-**  
  
**April Brown, Interim Deputy City Clerk**

