

**SPECIAL CITY COMMISSION WORKSHOP
TUESDAY, SEPTEMBER 4, 2018
IMMEDIATELY FOLLOWING THE BUDGET WORKSHOP AT 6:00 PM
FORT MEADE MOBILE HOME PARK ACTIVITY CENTER
1046 SE 2nd STREET
FORT MEADE, FLORIDA 33841**

A Special Workshop of the Fort Meade City Commission was held immediately following the budget workshop at 6:00 PM Tuesday, September 4, 2018 at the Fort Meade City Mobile Home Park, 1046 SE 2nd Street, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:04 PM by Mayor Cochrane.

2. ROLL CALL:

Mayor	Richard Cochrane	Present
Vice Mayor	Robert Elliott	Present
Commissioner	Maurice Nelson Campbell	Present
Commissioner	James Watts	Present
Commissioner	Barbara Manley	Present

Staff Present

City Manager	Fred Hilliard	Absent
City Attorney	Thomas Cloud	Absent
Deputy City Clerk	Melissa Cannon	Present
Public Works Director	Jackie Cannon	Present
Finance Director	Breanna Smith	Present
Library Director	Jacqueline Rose	Present
Parks/Fire Dept.	Roc Eiland	Present

Also present was PCSO Sgt. Warren Burgess

3. City Manager Search:

3.A. Discussion of city manager search.

Employee Relations Manager, Sheryl Williams presented the commission with the applications and resumes of each applicant who applied for the city manager position. Ms. Williams introduced Mr. Mark Durbin, Senior Advisor with the Florida City and County Manager Association, who will be assisting in the search for a new city manager as a volunteer.

Mr. Durbin stated he would like to suggest a simple process in conducting the city manager search. First, there are 68 applicants, the list should be narrowed down to about 10 and then do a skype interview to narrow the list down further before doing formal interviews. Before doing formal interviews, he recommends doing background checks. Mr. Durbin stated

that he has presented Ms. Williams with a list of interview questions with his top 14 recommendations. Mr. Durbin stated next do a public meeting where the public is welcome to come but cannot participate, rather have a meet n greet for the public. Then pick the candidate and vote on it.

Mr. Durbin presented his top ten candidates and his reasons why and are in no particular order:

Timothy Day, Christopher Edwards, Lawrence McNaul, Angie Whisnant, Kimberly Gay, Brian Houillion, Glen Irby, Danielle Judd, Rodney Lucas and Terry Henley.

The commission agreed with Mr. Durbin's top ten candidates and stated they would go through these applicants and pick their top 5 for the next commission meeting.


4. **COMMENTS**

None.

5. **ADJOURNMENT**

Motion Commissioner Watts, second Commissioner Elliott to adjourn the Special Workshop of the Fort Meade City Commission on Tuesday, September 4, 2018 at 8:01 P.M.

Motion carried with all yeas.



Richard Cochrane, Mayor

ATTEST:



Melissa Cannon, Deputy City Clerk