

AGENDA  
CRA COMMISSION MEETING  
WEDNESDAY, SEPTEMBER 5, 2012  
5:55 P.M.  
COMMISSION CHAMBERS, CITY HALL  
8 WEST BROADWAY  
FORT MEADE, FLORIDA 33841

AGENDA

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1. CALL TO ORDER
2. ROLL CALL - CITY CLERK
3. ADDITIONS AND/OR DELETIONS
4. APPROVAL OF MINUTES  
Minutes of July 10, 2012
5. NEW BUSINESS:  
A. Approve CRA Budget for FY 2012-13
6. CRA COMMISSION COMMENTS:
7. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

**CITY OF FORT MEADE  
CRA COMMISSION MEETING  
TUESDAY, JULY 10, 2012**

A Regular Meeting of the Fort Meade CRA Commission was held on Tuesday, July 10, 2012 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

**1. CALL TO ORDER:**

The Meeting was called to order at 6:57 PM by Mayor Manley.

**2. ROLL CALL:**

Mayor	Barbara Manley	Present
Vice Mayor	Rick Cochrane	Present
Commissioner	Bob Elliott	Present
Commissioner	Maurice Nelson	Absent
Commissioner	Jim Watts	Present

**Staff Present**

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
City Planner	April Brown	Present
Finance Director	James (Mel) Parker	Present
Deputy City Clerk	Phyllis Kirk	Present

Also present: Polk County Sheriff's Deputy, Sergeant Riley.

**3. ADDITIONS AND/OR DELETIONS**

None

**4. APPROVAL OF MINUTES**

A. None – Initial CRA Meeting

**5. NEW BUSINESS**

**A. APPOINT CRA DIRECTOR**

**Motion Elliott, second Watts to elect April Brown as CRA Director.**

**Motion carried with all yeas.**

**6. CRA COMMISSION COMMENTS:**

April Brown, Director CRA, stated that the CRA has a base of approximately 40 Million Dollars but due to the falling property values the City probably would not receive any funding this year. However, the City's CRA will meet state standards (which oversee the CRA) by performing a City audit and filing all the financial statements with the state.

Commissioner Elliott inquired how the City was going to pay for required state filings such as the audit and CRA dues.

Finance Director Parker stated that the City has \$42,000.00 in the CRA bank fund from previous years which will pay the necessary expenses.

**7. ADJOURNMENT**

**Motion Watts, second Elliott to adjourn the CRA meeting at 6:55 PM.**

**Motion carried with all yeas.**

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**Barbara Manley, Mayor**

**ATTEST:**

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**Phyllis Kirk, Deputy City Clerk**

**CRA AGENDA ITEM**  
September 5, 2012

           INFORMATION ONLY  
  X   ACTION REQUESTED

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**ISSUE:**

Approve the CRA Budget for FY 2012-13.

**ATTACHMENTS:**

1. CRA Budget for FY 2012-13.

**ANALYSIS:**

Staff is proposing that within the CRA Budget for FY 2012-13, that \$10,000 be set aside for local business grants as matching funds for building façades. This is in an effort to revitalize commercial storefronts within the CRA. Additionally, \$2,000 is being requested for Memberships and Training/Per Diem.

**RECOMMENDATION:**

Approve the CRA Budget for FY 2012-13.

Prepared By: April Brown, CRA Director

ACCOUNT#	TITLE	APPROVED BUDGET 2012	ACTUALS YTD 2012	PROPOSED BUDGET	ADJUSTED BUDGET
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COMMUNITY REDEVELOPMENT FUND					
CRA REVENUE					
101-000393100	PY SURPLUS CARRIED OVER	0	.00	12,000.00	-----
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	TOTAL CRA REVENUE	0	.00	12,000.00	-----
CRA EXPENSES					
101-550500310	PROFESSIONAL SERVICES	0	75.00	.00	-----
101-550500400	TRAVEL & PER DIEM	0	.00	1,000.00	-----
101-550500540	BOOKS, PUBS & MEMBERSHIPS	0	175.00	1,000.00	-----
101-550500830	LOCAL BUSINESS GRANTS	0	.00	10,000.00	-----
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	TOTAL CRA EXPENSES	0	250.00	12,000.00	-----

