

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
WEDNESDAY, SEPTEMBER 5, 2012**

A Regular Meeting of the Fort Meade City Commission was held on September 5, 2012 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 6:00 PM by Mayor Manley.

2. ROLL CALL:

Mayor	Barbara Manley	Present
Vice Mayor	Rick Cochrane	Present
Commissioner	Bob Elliott	Present*
Commissioner	Maurice Nelson	Present
Commissioner	Jim Watts	Present

*Commissioner Elliott arrived at 6:07 PM

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
City Planner	April Brown	Present
Finance Director	James (Mel) Parker	Present
Parks Director	Roc Eiland	Absent
Code Enforcement Officer	Frank Ramos	Absent
Recreational Director	Deena Ware	Present
Deputy City Clerk	Phyllis Kirk	Present

Also present: Polk County Sheriff's Deputy, Sergeant Riley.

3. INVOCATION AND PLEDGE TO THE FLAG:

Commissioner Maurice Nelson led the invocation. Mayor Manley led the Pledge to the Flag

4. ADDITIONS AND/OR DELETIONS

None

5. CONSENT AGENDA

- A. **Minutes of Special Called City Commission Meeting, August 7, 2012, Workshop Session of the City Commission, August 7, 2012, Regular Commission Meeting, August 14, 2012.**
- B. **Approval of FY 12/13 Fire Protection Services Agreement in the amount of \$67,850.00.**
- C. **Approval of “Agreement to Extend Contract” Between Polk County Board of County Commissioners and City for Fleet Maintenance Services.**
Prices to remain as set forth in FY 11/12.

Motion Nelson, second Watts to approve the Consent Agenda.

Motion carried with all yeas.

6. PRESENTATIONS/AWARDS/REPORTS:

A. Fort Meade Chamber Director Report

Chamber Director Priscilla Perry unable to attend due to previous engagement.

7. PUBLIC FORUM:

Citizen comments for items not on the agenda (3-minute maximum length).

There was no one wishing to address the Commission.

8. BUDGET MEETING

A. FIRST PUBLIC HEARING ON THE PROPOSED MILLAGE RATE & TENTATIVE BUDGET FOR FY 12/13

Mayor Manley opened the public hearing on the Proposed Millage Rate of 5.6484 and Tentative Budget.

B. Presentation of Fiscal Year 12/13 Budget

City Manager Hilliard stated there is an ad valorem tax increase proposed this year but the decline in property values by the property appraiser’s office will offset a large increase to residents. Mr. Hilliard further stated that this budget is a “bare bones” budget without frills.

C. Mayor Manley closed the Public Hearing as there were no comments from the public.

- D. Attorney Cloud read the title for Ordinance 12-08A – 1st Reading.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA; ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF FORT MEADE FOR FISCAL YEAR 2012-2013

Motion Nelson, second Elliott, to adopt Ordinance 12-08A as presented and set September 15, 2012 for final reading

Mayor Manley opened and closed the public hearing as there were no comments.

Motion carried with all yeas.

- E. Attorney Cloud read the title for Ordinance 12-08B – 1st Reading.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA; ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2012-2013; AND PROVIDING AN EFFECTIVE DATE.

Motion Cochran, second Elliott, to adopt Ordinance 12-08B as presented and set September 15, 2012 for final reading.

Mayor Manley open and closed the public hearing as there were no comments.

Motion carried with all yeas.

9. **OLD BUSINESS**

A. **Public Hearing – Fair Housing Workshop**

Mr. Fred Fox presented the Fair Housing Workshop as part of the points process in applying for a Small Cities Community Development Block Grant for economic development regarding construction of infrastructure to the proposed US EcoGen site.

Mayor Manley asked for public comments on authorizing Fred Fox Enterprises to submit an application for the City of Fort Meade to apply for a grant under the Economic Development category in the amount of \$2,484,929. There were no comments from the public.

Motion Elliott, second Watts authorizing Fred Fox Enterprises to submit an application for a CDBG Grant in the amount of \$2,484,929.

Motion carried with all yeas.

Attorney Cloud explained that Resolution 12-15 and Resolution 12-16 authorizes the submission of the grant application and authorizes the Mayor of the City to execute all documents required in connection with the filing.

Motion Cochrane, second Watts accepting Resolution 12-15 and Resolution 12-16 authorizing the filing of an application for an Economic Development Community Development Block Grant, authorizing the Mayor of the city of Fort Meade to execute all documents required in connection with the filing of said application on October 1, 2012.

Motion carried with all yeas.

- B. Approve Developer's Agreement between the city of Fort Meade, Hacklake Forests, LLLP and U.S. EcoGen Polk, LLC.**
- C. Adopt Ordinance 12-02 – Amending the city's Comprehensive Plan, Amending the Future Land Use Designation from Polk County Agriculture/Residential Rural to Fort Meade Industrial – U.S. EcoGen Property – 2nd Reading.**
- D. Adopt Ordinance 12-03 – Amending Ordinance 97-2, Amending the Zoning map for the U.S. EcoGen Project – 2nd Reading.**

City Planner Brown requested that Items 9: B, C, D be postponed until the October 9, 2012 Regular Commission Meeting.

Motion Elliott, second Watts postponing action on Items 9: B, C, D until the October 9, 2012 Regular Commission Meeting.

Motion carried with all yeas.

10. A. NEW BUSINESS

Attorney Cloud read the title to Ordinance 12-09 – Public Hearing - 1st Reading.

AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; ADOPTING TEXT CHANGES TO THE CITY OF FORT MEADE'S LAND DEVELOPMENT CODE; AMENDING ARTICLE 3, ENTITLED "DEVELOPMENT DESIGN AND IMPROVEMENT STANDARDS"; AMENDING ARTICLE 4 ENTITLED "SIGN REGULATIONS", AND AMENDING ARTICLE 7 ENTITLED "DEVELOPMENT APPROVAL PROCESS; PROVIDING FOR UPDATES TO THE UNIFIED LAND DEVELOPMENT CODE; RATIFYING UNAMENDED PROVISIONS OF

THE UNIFIED LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Mayor Manley opened the Public Hearing.

Wallace McLeroy, 108 West Broadway, Fort Meade, Florida questioned the minimum amount of square footage under the Home Occupations under Article 7 of the Unified Land Development Code.

Mayor Manley closed the Public Hearing.

Motion Cochrane, second Elliott to accept Ordinance 12-09 as read with second reading to be held on October 9, 2012.

Cochrane, Elliott, Nelson, Manley – yea

Watts – Nay

Motion carried.

B. Storm Water Rate Ordinance 12-15

Attorney Cloud read the title to Ordinance 12-15 – 1st Reading

AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; PROVIDING FINDINGS; ESTABLISHING A STORMWATER MANAGEMENT UTILITY; ENACTING A STORMWATER UTILITY FEE; PROVIDING FOR METHOD OF COLLECTION, PROVIDING FOR ACCOUNTING AND USE OF FEE REVENUES; REPEALING ALL RESOLUTIONS AND ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Motion Elliott, second Cochrane to accept Ordinance 12-15 as read with second reading to be held on October 9, 2012.

Motion carried with all yeas.

C. Resolution R12-14 Polk County Local Government Complete Street Policy

Motion Cochrane, second Elliott to adopt Resolution R12-14 Polk County Local Government Complete Street Policy.

Motion carried with all yeas.

D. Vacate Position on Planning & Zoning Board, Reaffirm members. Request to declare Reverend George William's position as vacant.

Re-Affirm Terms of the Sitting Planning & Zoning Members as follows:

<u>Members</u>	<u>Term Expires</u>
Richard Cason, Chairman	January 12, 2014
Allen Hancock	August 12, 2014
Robert "Bob" Shirley	January 14, 2015
James Myers	June 12, 2013
Cliff Maker	February 3, 2013

Motion Elliott, second Watts to vacate Reverend William's position and reaffirm the current member's terms.

Motion carried with all yeas.

10. CITY MANAGER COMMENTS

City Manager Hilliard requested Commission approval to enter into a lease to replace a 1995 Chevrolet S10 with an F-150 Ford through Polk County. Annual payment over 8 years would be \$1,581.17 with an option to purchase for an additional \$5,000.00.

Motion Elliott, second Cochrane granting City Manager permission to enter into a vehicle lease with Polk County for a Ford F-150.

Motion carried with all yeas.

Repairs on the Community Center can be financed by the City's existing funds utilizing the increased rent from the Migrant Worker Program to pay it back to the City.

The roof of the building is a priority. Low bidder is Graves at a cost of \$25,130.00. Staff will be working with Graves Construction to secure a contract and schedule the work.

11. CITY ATTORNEY COMMENTS:

None

12. CITY COMMISSION COMMENTS:

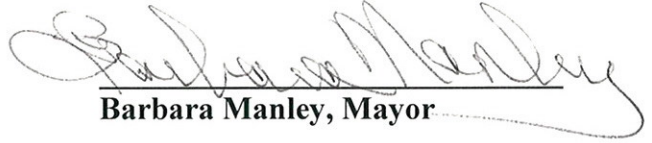
Commissioner Elliott questioned the time line and cost for installation and start-up of the new generator.

City Manager Hilliard responded with a cost of approximately \$175,000.00 and start up projected for April, 2013.

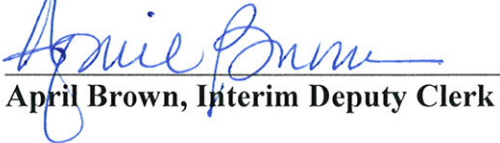
Commissioner Nelson questioned whether the City ever purchased new Christmas lights and stated that it needed to be done.

13. ADJOURNMENT

There being no further business to conduct, Motion Nelson, second Elliott to adjourn the Regular Commission meeting of September 5, 2012 at 7:05 PM. Motion carried with all yeas.


Barbara Manley, Mayor

ATTEST:


April Brown, Interim Deputy Clerk