

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, SEPTEMBER 8, 2015**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, September 8, 2015, at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:02 PM by Mayor Nelson.

2. ROLL CALL:

Mayor	Maurice Nelson	Present
Vice Mayor	James Watts	Present
Commissioner	Barbara Manley	Present
Commissioner	Richard Cochrane	Present
Commissioner	Robert Elliott	Present

Staff Present

City Manager	Fred Hilliard	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Newman	Present
City Planner	April Brown	Present
Finance Director	James (Mel) Parker	Present
Public Works Director	Jackie Cannon	Present
Human Resource Director	Donna Parker	Present
Water/Wastewater Director	Robbie Ward	Present
Streets/Stormwater Director	Mike Bolin	Present
Parks Supervisor	Roc Eiland	Present

Also present: Polk County Sergeant Luc Doyon

3. INVOCATION AND PLEDGE TO THE FLAG:

Mayor Nelson led the invocation. Mayor Nelson led the Pledge to the Flag.

4. ADDITIONS AND/OR DELETIONS

None.

5. CONSENT AGENDA

- A.** Minutes of the August 11, 2015 Regular Commission Meeting and Minutes of the August 11, 2015 Budget Planning Workshop.

Motion Commissioner Cochrane, second Commissioner Watts to approve the Consent Agenda.

Motion carried with all yeas.

6. PRESENTATIONS/AWARDS/REPORTS:

Mayor Nelson read the Proclamation proclaiming the week of November 14-20, 2015 as Polk County Family Week.

7. PUBLIC FORUM:

Citizen comments for items not on the agenda (3-minute maximum length).

Human Resource Director, Donna Parker introduced the newest member of our team to the Mayor and City Commission:

Catrina Holder, Customer Service
David Poucher, Streets

The Commission welcomed them to the City.

8. UNFINISHED BUSINESS

- A. City Attorney, Tom Cloud read the title to Ordinance 15-06 Amending Rental Inspection Requirements on 2nd Reading.

AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; AMENDING PORTIONS OF CHAPTER 15.5, CODE OF ORDINANCES OF THE CITY OF FORT MEADE, FLORIDA ("CODE"); AMENDING INSPECTION REQUIREMENTS; PROVIDING FOR CONFLICTS, SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE.

Mayor Nelson opened the public hearing.

Motion Commissioner Cochrane, second Commissioner Elliott to adopt Ordinance 15-06 Amending Rental Inspection Requirement on 2nd Reading.

Commissioners Elliott, Cochrane and Watts and Mayor Nelson – Yea

Commissioner Manley - Nay

Motion carried four to one.

Mayor Nelson closed the public hearing.

9. **NEW BUSINESS**

- A. Approve Ordinance 15-07 Amendment to Ordinance 14-10, authorizing switch from fee to assessment. 1st Reading.

AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA, PERTAINING TO PUBLIC HEALTH, SAFETY AND WELFARE; AMENDING THE FORT MEADE CODE OF ORDINANCES BY REPEALING THE CURRENT DIVISIONS 1 & 2, ARTICLE III, CHAPTER 24, AND REPLACING IT WITH A NEW DIVISION 1, ARTICLE III, CHAPTER 24; PROVIDING FINDINGS; AMENDING AND REPLACING THE METHODOLOGY AND PROCEDURE FOR THE SETTING & COLLECTING & ADJUSTING OF STORMWATER MANAGEMENT FEES; ESTABLISHING AND AUTHORIZING STORMWATER MANAGEMENT FEES; PROVIDING PROPERTY CLASSIFICATIONS AND CALCULATION OF STORMWATER MANAGEMENT FEES; PROVIDING FOR CREDITS, METHOD OF COLLECTION AND APPEALS; DECLARING THE INTENT TO USE THE UNIFORM METHOD OF COLLECTION TO PLACE STORMWATER MANAGEMENT FEES ON THE TAX BILL AS NON-AD VALOREM ASSESSMENTS; PROVIDING THE PROCEDURE TO IMPOSE STORMWATER MANAGEMENT FEES; PROVIDING FOR NOTICE OF THE PUBLIC HEARING ON THE NON-AD VALOREM ASSESSMENT ROLL; PROVIDING THE CRITERIA FOR FUTURE PUBLIC HEARINGS ON NON-AD VALOREM ASSESSMENT ROLLS; PROVIDING THAT STORMWATER MANAGEMENT FEES CONSTITUTE A LIEN ON ASSESSED PROPERTY UPON ADOPTION OF AN ASSESSMENT ROLL; PROVIDING FOR CORRECTIONS OF ERRORS AND OMISSIONS IN THE ASSESSMENT ROLL; RENUMBERING DIVISION 3 AS DIVISION 2; RENUMBERING SECTIONS 24-121 THROUGH 24-137 AS SECTIONS 24-1___ THROUGH 24-1___; REPEALING ALL RESOLUTIONS AND ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Motion Commissioner Cochran, second Commissioner Watts to approve Ordinance 15-07 on 1st Reading with 2nd Reading being on October 13, 2015.

Motion carried with all yeas.

- B.** Approve Resolution R15-15 Amending City Administrative Fees

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA; APPROVING CERTAIN FEES AND CHARGES TO BE LEVIED AND ASSESSED BY THE CITY REGARDING DEPARTMENTAL FEES; REPEALING PRIOR RESOLUTIONS INCONSISTENT HERewith; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Motion Commissioner Cochrane, second Commissioner Manley to approve Resolution R15-15 Amending City Administrative Fees.

Motion carried with all yeas.

- B.** Approve Proposal from BS&A for accounting software.

Motion Commissioner Watts, second Commissioner Manley to approve the proposal from BS&A for accounting software.

Motion carried with all yeas.

- D.** Approve Modification No. 2 to the Interlocal Agreement with the Polk County Sheriff's Office updating the Fire/Rescue 911 Calls Section.

Motion Commissioner Manley, second Commissioner Elliott to approve the Modification No. 2 to the Interlocal Agreement with the Polk County Sheriff's Office updating the Fire/Rescue 911 calls section.

Motion carried with all yeas

- E.** Approve Ordinance 15-10 Wastewater Rates on 1st Reading.

AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA; AMENDING SECTIONS 24-6, 24-9 AND 24-11 OF THE CODE OF ORDINANCES OF THE CITY OF FORT MEADE RELATED TO WASTEWATER RATES, FEES, AND CHARGES; MODIFYING THE WASTEWATER RATES OF THE CITY; PROVIDING FINDINGS; MODIFYING WASTEWATER RATE SCHEDULE; PROVIDING FOR ANNUAL INDEXING ADJUSTMENTS, ENFORCEMENT & DIRECTIONS;

AMENDING SECTION 26-132 OF THE CODE; AMENDING ORDINANCE NO. 99-12, SUBSECTION 2.1; PROVIDING FOR LIBERAL CONSTRUCTION; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS OF PAST RESOLUTIONS AND ORDINANCES; PROVIDING FOR INCLUSION IN THE CITY OF FORT MEADE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Motion Commissioner Manley, second Commissioner Watts to approve Ordinance 15-10 Amending Wastewater Rates on 1st Reading with 2nd Reading being on September 22, 2015.

Motion carried with all yeas.

10. CITY ATTORNEY COMMENTS:

City Attorney, Tom Cloud wanted to congratulate Ms. Suzie Schottelkotte on her 30 year wedding anniversary.

11. CITY MANAGER COMMENTS:

A. FMPA/ARP

Mr. Hilliard stated that the 10% increase that Nick and Fred with FMPA were supposed to get were reduced to 5%.

The firm of Baker Tilly were selected to do the last two items on the Auditor Generals list.

B. FDOT

Mr. Hilliard stated that FDOT would start the streetlight project on East Broadway in about a month.

C. Polk Regional Water Cooperative

The Polk Regional Water Coop meeting will be on September 18, 2015 at the Lake Myrtle Sports Complex for anyone who would like to attend.

D. US 98 East Power Line Rebuild

Mr. Hilliard stated that the rebuild is now being energized and they are in the final stage of the project.

E. US EcoGen

Mr. Hilliard stated that he had a meeting with Mr. Needles from US EcoGen and reported that they are well and alive, they have ordered their turbine and

generator and will be presenting a site plan to the Planning Commission in October.

12. CITY COMMISSION COMMENTS:

Commissioner Elliott asked what the policy was to providing water and sewer services out of the City limits.

City Manager Hilliard stated that there was a RV Park proposed out passed Sand Mt. Road that inquired about water and sewer services where Mr. Hilliard stated they needed to be annexed into the city limits.

Commissioner Cochrane questioned if it would be possible to annex them.

City Attorney Cloud stated that he did not recommend it but it was possible because they are not contiguous to the city.

13. STAFF REPORTS

None.

14. ADJOURNMENT

There being no further business to conduct, Motion Commissioner Manley second Commissioner Watts to adjourn the Regular Commission meeting of September 8, 2015 at 8:01 P.M.

Motion carried with all yeas.



Maurice Nelson, Mayor

ATTEST:



Melissa Newman, Deputy City Clerk