

REGULAR CITY COMMISSION MEETING

TUESDAY, JUNE 9, 2020

SUPPLEMENTAL AGENDA

6:00 PM *Immediately following Pension Board Meeting*

ZOOM VIRTUAL MEETING

Meeting ID: 826 2028 0344 Password: 472179

FORT MEADE, FLORIDA 33841

AGENDA

1. CALL TO ORDER
2. ROLL CALL – CITY CLERK
3. INVOCATION AND PLEDGE TO THE FLAG
4. ADDITIONS AND/OR DELETIONS
5. PRESENTATIONS/AWARDS/REPORTS
6. PUBLIC FORUM: Citizen comments for items not on the agenda (3-minute maximum length)
7. PUBLIC HEARINGS:
8. CONSENT AGENDA:
 - A. Approval of Revised Job Description – Electric Line Helper I – *Beisy Hernandez*
 - B. Approval of Revised Job Description – Electric Line Worker Apprentice – *Beisy Hernandez*
 - C. Approval of Revised Job Description – Senior Electric Line Worker – *Beisy Hernandez*
 - D. Approval of Revised Job Description – Billing/Customer Serv Mngr – *Beisy Hernandez*
 - E. Approval of Revised Job Description – Senior Customer Serv Rep – *Beisy Hernandez*
 - F. Approval of Revised Job Description – Customer Serv Rep I – *Beisy Hernandez*
 - G. Approval of Revised Job Description – Accts Receivable Clerk – *Beisy Hernandez*
 - H. Approval of Agricultural & Labor Program, Inc. (ALPI) Agreement for Energy Assistance Programs – *Danielle J. Judd*
 - I. **Authorization to Issue Purchase Order – Lowest & Responsive Bidder for Peace River Park Resurfacing on Main Roadway – *Danielle J. Judd***
9. NEW BUSINESS:
 - A. Request for Proposal (RFP) #20-01 Bid Award – Multifunction Copier - *Mary Dimitroff, Breanna Smith*
 - B. Request for Reduction of Code Enforcement Lien & Fines: 822 S French Ave – *Marvin Haynes*

10. CITY ATTORNEY COMMENTS:
11. CITY MANAGER COMMENTS:
12. CITY COMMISSION COMMENTS:
13. STAFF REPORTS:

14. UPCOMING MEETINGS:

June 15, 2020 FORT MEADE VIRTUAL COMMUNITY WORKSHOP

Fort Meade, FL – Please join us for a Virtual Community Workshop to review the City of Fort Meade’s Draft Economic Development Strategy and Disaster Resiliency Plan. The Plan identifies opportunities to build and enhance Fort Meade’s local economy, and to develop an action-oriented economic development and disaster preparedness strategy.

What: City of Fort Meade Virtual Community Workshop

Where: Please join the Workshop from your computer, tablet, or smartphone.
<https://www.gotomeet.me/cfrpc/fort-meade---virtual-community-workshop>

AND

Call in using your phone.

Access Number - (866) 453-0405.

Passcode 4275032#

Date: Monday, June 15, 2020

- A. June 15, 2020 at 6:00 PM Virtual Community Workshop (See above Notice) via Go to Meeting
- B. June 23, 2020 Regular City Commission Meeting at 6:00 PM via Zoom Meeting
- C. July 14, 2020 Regular City Commission Meeting at 6:00 PM
- D. July 28, 2020 Regular City Commission Meeting at 6:00 PM

15. ADJOURNMENT:

NOTE: *If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. §286.0105)*



CITY OF FORT MEADE, FLORIDA
SUPPLEMENTAL AGENDA ITEM
STAFF REPORT
FOR MEETING OF JUNE 9, 2020
AGENDA ITEM 8 - I

SUBJECT:

Authorization to Issue Purchase Order – Lowest and Responsive Bidder for Peace River Park Resurfacing on Main Roadway

BACKGROUND:

The City Manager has updated the Commission during several meetings about the final steps to complete the Duke Energy Electric Infrastructure Project at Peace River Park. As previously reported, Duke has pledged \$25,000 towards the effort of repairing roadways within the Park.

It is critical that this roadway resurfacing project be done expeditiously while this portion of the Park is closed to the public. Once this is done, then the entire Peace River Park will be open to the public. This is the last item that must be addressed during this closure, since the Playground has now been repaired and may be used by park patrons. The trail from Mt. Pisgah has been open to the public for nearly a month.

Since the next Commission meeting is on June 23rd, this item has been presented to the Commission at this time, such that the work may commence and the park may be open to the public, with no restrictions, as soon as feasible.

We have solicited quotes from three vendors, the last of which should arrive sometime this week.

The City Manager will provide a ratification agenda item to let the Commission know which lowest and responsive vendor was awarded the Purchase Order; however, in the interest of time, we need this authorization to proceed.

FISCAL IMPACT/FUNDING SOURCE:

Duke Energy will provide \$25,000 for completion of this paving project within Peace River Park. The City's General Fund will not be financing this project.

RECOMMENDATION:

Authorize the City Manager to Issue a Purchase Order to the Lowest Responsive Bidder, not to exceed \$25,000, to complete the roadway resurfacing within Peace River Park which is approximately 1 mile in length.

<p><u>MOTION:</u> Authorize the City Manager to Issue a Purchase Order to the Lowest Responsive Bidder, not to exceed \$25,000, to complete the roadway resurfacing within Peace River Park which is approximately 1 mile in length.</p>
