

REGULAR CITY COMMISSION MEETING  
TUESDAY, AUGUST 11, 2020  
6:00 PM  
ZOOM VIRTUAL MEETING  
Meeting ID: 867 0843 4410 Password: 549878  
Dial in +1 646 558 8656  
FORT MEADE, FLORIDA 33841

**AMENDED AGENDA**

---

1. CALL TO ORDER
2. ROLL CALL – CITY CLERK
3. INVOCATION AND PLEDGE TO THE FLAG
4. ADDITIONS AND/OR DELETIONS
- Add Resolution R20-17 to Agenda Item 5.B.**
5. PRESENTATIONS/AWARDS/REPORTS
  - A. Main Street Application Committee Resolution R20-15 – *Representative Melony Bell*
  - B. Special Presentation: Smart Cities **Resolution R20-17**– *Commissioner Berrien*
6. PUBLIC FORUM: Citizen comments for items not on the agenda (3-minute maximum length)
7. PUBLIC HEARINGS:
8. CONSENT AGENDA:
  - A. Minutes of July 27, 2020 Regular City Commission Meeting. *Melissa Cannon*
  - B. FEMA Project Status per request from the July 27, 2020 Commission Meeting – *Breanna Smith*
  - C. Approval of Revised Job Description of Facilities Maintenance Technician – *Beisy Hernandez, Jackie Cannon*
  - D. Approval of Revised Job Description for Public Works Director – *Beisy Hernandez, Jackie Cannon*
  - E. Approval of Revised Job Description for Warehouse Clerk – *Beisy Hernandez, Jackie Cannon*
  - F. Resolution 20-16 Authorizing a Grant Application to Florida Department of Agriculture & Consumer Services Urban and Community Forestry Program– *Danielle J. Judd*
9. NEW BUSINESS:
  - A. Citizens Advisory Task Force – *Melissa Cannon*
  - B. Fire Level of Service and Funding – *Danielle J. Judd, Chief Roc Eiland*

10. CITY ATTORNEY COMMENTS:
11. CITY MANAGER COMMENTS:
12. CITY COMMISSION COMMENTS:
13. STAFF REPORTS:

Building Department – *Lisa Bolin*  
Code Enforcement – *Marvin Haynes*  
CMHP – *Pat Wickersheim*  
Library – *Jacqueline Rose*  
Sheriff's Office – *Jennifer Crews*  
Streets/Stormwater – *Mike Cagle*  
Water/Sewer – *Wiley Clark*  
Community Center – *Tory Dewdney*  
Electric – *Jan Bagnall*

14. UPCOMING MEETINGS:

- A. August 13, 2020 Budget Workshop at 9:00 AM Via Zoom
- B. August 18, 2020 Budget Workshop at 9:00 AM Via Zoom
- C. August 20, 2020 Budget Workshop at 9:00 AM Via Zoom
- D. August 25, 2020 Pension Board Meeting, CRA Meeting and Regular City Commission Meeting beginning at 5:30 PM Via Zoom
- E. September 10, 2020 Regular City Commission Meeting 1<sup>st</sup> TRIM Public Hearing via Zoom
- F. September 22, 2020 Regular City Commission Meeting Final TRIM Public Hearing via Zoom

15. ADJOURNMENT:

*NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. §286.0105)*

**RESOLUTION NO. R-20-17**

**A RESOLUTION OF THE CITY OF FORT MEADE, FLORIDA, ESTABLISHING A SMART CITY ADVISORY COMMITTEE TO FOCUS ON SMART CITY OPPORTUNITIES, STRATEGIES, AND PARTNERSHIPS AND SPECIFYING THE NUMBER OF SEATS AND CREATING TERMS FOR MEMBERS APPOINTED TO SERVE ON THE SMART CITY ADVISORY COMMITTEE; ESTABLISHING A MINIMUM QUORUM FOR MEETINGS AND OTHER MATTERS ASSOCIATED WITH THE COMMITTEE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Technology is improving lives and bringing government and communities together; and

WHEREAS, the City of Fort Meade may wish to invest in resources, such as a fiber optic infrastructure, that will promote being a "smart city"; and

WHEREAS, the City of Fort Meade is committed to using the appropriate technologies to keep our community safe, our residents engaged, the economy growing and the quality of life improving; and

WHEREAS, the effective development and promotion of smart city opportunities, strategies and partnerships requires coordinating planning and partnership between citizens, service providers, users, the business community, multiple governmental agencies, institutions of higher learning, the K-12 school community, and the City; and

WHEREAS, it is beneficial to the citizens and residents of the City of Fort Meade, Florida, to establish a Smart City Advisory Committee to focus on smart city opportunities, strategies, and partnerships; and

WHEREAS, the Smart City Advisory Committee will engage City departments and external partners for collaboration and communications to recommend innovative smart city development for the City of Fort Meade; and

WHEREAS, the membership of the Smart City Advisory Committee should consist of an inclusive cross-section of our community.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The foregoing Recitals are true and correct and are hereby adopted and incorporated herein.

**SECTION 2.** There is hereby established a Smart City Advisory Committee (SCAC) to focus on smart city opportunities, strategies and partnerships as an advisory committee to the City Commission on items such as:

- Advancing innovation projects that deliver community benefit, including projects that optimize resources and improve service delivery; and
- Adopting best practices for enhancing connectivity, security, and the stewardship of assets and data; and
- Developing strategies and policy initiatives that support smart city innovation; and
- Establishing strategic partnerships to build a smart city ecosystem; and

The SCAC shall be comprised of 18 members as more specifically identified in Section 4 of this Resolution.

**SECTION 3.** The City Commission shall appoint all members of the Smart City Committee, including a City Commission member as liaison to the SCAC.

**SECTION 4.** The SCAC shall consist of \_\_\_ members, and may include representatives from the following groups:

- Government/Public
  - City Commission Liaison
  - **Smart City Officer**
  - Growth Management/Planning
  - Public Safety
  - Utility Services
  - Public Works
  - Public Library
  - Chamber of Commerce
  - County, State and/or Federal Representatives
- Education:
  - Local K-12 schools, Polk County Schools representative, or both
  - Higher education: Florida Polytechnic University, Polk State College, and/or others
- Business:
  - Technology Company Representative
  - Business Services (Payroll, Accounting, Legal)
  - Real Estate Industry Rep
  - Logistics or Manufacturing Industry Rep
  - Hospitality /Entertainment Industry Rep
  - Aviation Industry Rep
  - Healthcare Industry Rep

- Neighborhood / Community member(s)
- Student Liaison

**SECTION 5.** The initial terms for all seats on the SCAC shall be three (3) years expiring September 30, 2023. At the City Commission's discretion, the SCAC may be extended beyond September 30, 2023. Such action must also provide for the appointment or reappointment of SCAC members.

**SECTION 6.** The SCAC shall hold at least two (2) meetings per year, shall prepare agendas in advance, and shall record minutes of its meetings. Once established, the SCAC shall annually select a Chair and Vice Chair. The SCAC may also adopt rules of procedure for the conduct of the SCAC so long as the rules of procedure are approved by the City Commission. Special meetings may be held upon the call of the Chair and/or City Commission, and/or written request of a member of the SCAC or City staff.

**SECTION 7.** A Majority of voting members present shall be considered a quorum for the transaction of business.

**SECTION 8.** If any portion of this Resolution is declared invalid or unenforceable, then to the extent it is possible to do so without destroying the overall intent and effect of this Resolution, the portion deemed invalid or unenforceable shall be severed herefrom and the remainder of this Resolution shall continue in full force and effect as if it were enacted without including the portion found to be invalid or unenforceable.

**SECTION 9.** Any resolution in conflict herewith is hereby repealed but only to the extent of the conflict and as required to give this Resolution full force and effect.

**SECTION 10.** This Resolution shall take effect immediately upon passage and remain in effect until repealed.

**RESOLVED, PASSED, AND CERTIFIED AS TO PASSAGE THIS 11<sup>th</sup> Day of August, 2020.**

**CITY OF FORT MEADE, FLORIDA**

**ATTEST:**

\_\_\_\_\_  
By: James Watts, Mayor

\_\_\_\_\_  
Melissa Cannon, Deputy City Clerk

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
Thomas A. Cloud, City Attorney