

**MINUTES  
CITY OF FORT MEADE  
REGULAR CITY COMMISSION MEETING  
TUESDAY, APRIL 14, 2020**

A Regular Meeting of the Fort Meade City Commission was held on Tuesday, April 14, 2020, at 6:00 P.M. via Zoom Virtual Meeting.

**1. CALL TO ORDER:**

The Meeting was called to order at 6:00 PM by Mayor Watts.

**2. ROLL CALL:**

Mayor	James Watts	Present
Vice Mayor	Richard Cochrane	Present
Commissioner	Samuel Berrien	Present
Commissioner	Petrina McCutchen	Present
Commissioner	Robert Elliott	Present

**Staff Present**

City Manager	Danielle Judd	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Cannon	Present
Community Center	Tory Dewdney	Present
Finance Director	Breanna Smith	Present
Public Works Director	Jackie Cannon	Present
CMHP Manager	Pat Wickersheim	Present
Library Director	Jacqueline Rose	Present
HR Director	Beisy Hernandez	Present

Also, present PCSO Sgt. Warren Burgess and Jennifer Codo-Salisbury, CFRPC.

**3. INVOCATION AND PLEDGE TO THE FLAG:**

Mayor Watts led the invocation. Mayor Watts led the pledge to the flag.

**4. ADDITIONS AND/OR DELETIONS**

**5. PRESENTATIONS/AWARDS/REPORTS**

**6. PUBLIC FORUM:**

**Citizen comments for items not on the agenda (3-minute maximum length).**

None.

**7. PUBLIC HEARINGS:**

**A. Second and Final Reading Ordinance 20-05: Text Amendments relating to Fencing –  
*Jennifer Codo-Salisbury, CFRPC***

City Attorney Cloud read the title to Ordinance 20-05. Ms. Codo-Salisbury gave an overview of the text amendments.

**Motion Commissioner Cochrane, second Commissioner Berrien to adopt Ordinance 20-05 Text Amendments relating to Fencing.**

**Motion to adopt Ordinance 20-05 Text Amendments relating to Fencing passed by a unanimous vote of 5-0.**

**B. Second and Final Reading Ordinance 20-06: Text Amendments relating to Farmworker Housing –  
*Jennifer Codo-Salisbury, CFRPC***

City Attorney Cloud read the title to Ordinance 20-06. Ms. Codo-Salisbury gave an overview of the text amendments.

**Motion Commissioner Elliott, second Commissioner Berrien to adopt Ordinance 20-06 Text Amendments relating to Farmworker Housing.**

**Motion to adopt Ordinance 20-06 Text Amendments relating to Farmworker Housing passed by a unanimous vote of 5-0.**

**8. CONSENT AGENDA:**

**A. Request for Qualifications (RFQ #20-03): Continuing Architectural Services Award to the Lunz Group –  
*Danielle J. Judd***

**B. Request for Qualifications (RFQ #20-05): Folding Wall Partitions for Community Center –  
*Tory Dewdney, Jackie Cannon***

**C. Approval of Purchase for Community Center Ceiling Tiles –  
*Tory Dewdney, Jackie Cannon***

**D. Approval of Purchase for Community Center Flooring Tiles –  
*Tory Dewdney, Jackie Cannon***

**Motion Commissioner Elliott, second Commissioner Cochrane to approve the consent agenda.**

**Motion to approve consent agenda passed by a unanimous vote of 5-0.**

**9. NEW BUSINESS:**

- A. Approve Settlement Agreement with Biosolids Distribution Services --  
*Thomas Cloud*

**Motion Commissioner Elliott, second Commissioner Cochrane to accept the settlement agreement with BioSolids.**

**Motion to accept the settlement agreement with BioSolids passed by a unanimous vote of 5-0.**

- B. Update on Republic Franchise Negotiations for Solid Waste Services. --  
*Danielle J. Judd*

***After much discussion, Motion Commissioner Elliott, second Commissioner Berrien to authorize the City Manager to negotiate Option 4 with Republic Services for a 3 year contract with a 3 year renewal option, 1 x week MSW, 1 x week REC, 1 x week bulk and yard waste. With commercial franchise remaining, but with Commercial rates year 1 increase to \$6.25/yard.***

**Motion to authorize the city manager to negotiate Option 4 with Republic Services for a 3-year contract with a 3-year renewal option, 1 x week MSW, 1 x week REC, 1 x week bulk and yard waste. With commercial franchise remaining, but with Commercial rates year 1 increase to \$6.25/yard passed by a unanimous vote of 5-0.**

10. **CITY ATTORNEY COMMENTS:**

Attorney Cloud stated his only comment is for everyone to stay safe.

11. **CITY MANAGER COMMENTS:**

Ms. Judd reminded all that the State of Emergency is still in effect.

Ms. Judd stated that the Asset Mapping meeting for the DEO grant will be on April 16, 2020.

Ms. Judd stated she has a meeting with FDOT on drainage relating to the Stormwater Master Plan on April 21, 2020.

Ms. Judd presented electronic device options for the Commission. After some discussion, it was the consensus of the commission to go with the Surface Pro devices.

Ms. Judd thanked the Commission and staff for their efforts.

Ms. Judd stated that staff is working on the Community Center purchases and thanked Tory Dewdney and Jackie Cannon.

**12. CITY COMMISSION COMMENTS:**

- A. Commissioner McCutchen asked if there was consideration of electronic payments. Ms. Judd stated she was working with Point n Pay to get this up and running.
- B. Commissioner Berrien thanked Ms. Judd for her diligence during the pandemic and thanked staff. Commissioner Berrien requested everyone to stay safe.
- C. Commissioner Cochrane thanked Ms. Cannon for conducting the virtual meeting. Commissioner Cochrane thanked Mr. Haynes for the demo of the dilapidated home across the street from his house. Commissioner Cochrane thanked Ms. Judd and staff for their diligence.
- D. Commissioner Elliott thanked Ms. Judd, Ms. Cannon, and staff for their efforts.
- E. Mayor Watts thanked staff as well.

**13. STAFF REPORTS**

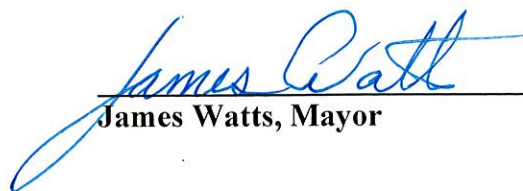
**14. ADJOURNMENT**

**There being no further business to conduct, Motion Commissioner Elliott, second Commissioner Berrien to adjourn the Regular Commission meeting of April 14, 2020 at 7:04 PM.**

**Motion to adjourn passed by unanimous vote of 5-0.**

**ATTEST:**

  
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**Melissa Cannon, Deputy City Clerk**

  
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**James Watts, Mayor**