

**CITY OF FORT MEADE  
CRA COMMISSION MEETING  
TUESDAY, APRIL 28, 2020**

A Regular Meeting of the Fort Meade CRA was held on Tuesday, April 28, 2020 at 5:30 P.M. via Zoom Virtual Meeting, Fort Meade, Florida.

**CALL TO ORDER:**

The Meeting was called to order at 5:30 PM by Mayor Watts.

**ROLL CALL:**

Mayor	James Watts	Present
Vice Mayor	Richard Cochrane	Present
Commissioner	Samuel Berrien	Absent*
Commissioner	Petrina McCutchen	Present
Commissioner	Robert Elliott	Present

\*Excused

**Staff Present**

City Manager	Danielle Judd	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Cannon	Present
Finance Director	Breanna Smith	Present
Public Works Director	Jackie Cannon	Present
Finance Director	Breanna Smith	Present
Library Director	Jacqueline Rose	Present
HR Director	Beisy Hernandez	Present
CMHP Manager	Pat Wickersheim	Present
Fire Chief	Roc Eiland	Present

**APPROVAL OF MINUTES:**

1. CRA Board approval of minutes of the January 30, 2020 CRA meeting. –  
*Melissa Cannon*

**Motion Commissioner Elliott, second Commissioner Cochrane to approve the minutes of the January 30, 2020 CRA Meeting.**

**Motion to approve the minutes of the January 30, 2020 CRA Meeting passed by a unanimous vote of 4-0.**

**COMMISSION BUSINESS**

1. CRA Annual Report. *Danielle J. Judd*

Ms. Judd presented the annual report that provides the graphic boundaries of the CRA, growth in tax increment property taxable values, community events, cultural awareness and festivities, direct financial incentives, recreation facilities and open spaces, signage/entry features and public art/landscaping, revenues and expenses, assets and liabilities and future plans.

**Motion Commissioner McCutchen, second Commissioner Cochrane to receive the CRA annual report.**

**Motion to receive the CRA annual report passed by a unanimous vote of 4-0.**

2. Approval of Unaudited FY 2020 CRA Fund Revenues and Expenditures Report for Quarter ended March 31, 2020. *Breanna Smith*

Ms. Smith gave an overview of the unaudited FY 2020 CRA Fund Revenues and Expenditures Report.

**Motion Commissioner Cochrane, second Commissioner McCutchen to receive the Unaudited FY 2020 CRA Fund Revenues and Expenditures Report.**

**Motion to receive the Unaudited FY 2020 CRA Fund Revenues and Expenditures Report passed by a unanimous vote of 4-0.**

3. Approve Façade Grant Application for Southern Posh. *Melissa Cannon*

Ms. Cannon presented the one application from Southern Posh for reimbursement for a new roof, that was submitted by the April 1<sup>st</sup> deadline for the Mosaic donation to the Façade Grant Program.

**Motion Commissioner Cochrane, second Commissioner McCutchen to approve the one grant application in the amount of \$10,000 and close out the Façade Grant Program.**

**Motion to approve the one grant application in the amount of \$10,000 and close out the Façade Grant Program passed by a unanimous vote of 4-0.**

3. Potential Acquisitions within the Downtown District. *Danielle J. Judd*

Ms. Judd stated she has had dialogue with Citizen's Bank and Trust regarding the purchase of the Drive Thru across from the Bank and the parking lot behind the Post Office.

There was discussion of looking into the potential purchase of the property on West Broadway where the old HELP building used to be.

**Motion Commissioner Cochrane, second Commissioner McCutchen to negotiate the purchase of both Citizen's Bank properties, the drive thru and the parking lot.**

**Motion Commissioner Cochrane, second Commissioner McCutchen to negotiate the purchase of both Citizen's Bank properties, the drive thru and the parking lot passed by a unanimous vote of 4-0.**

**4. PUBLIC FORUM**


None.

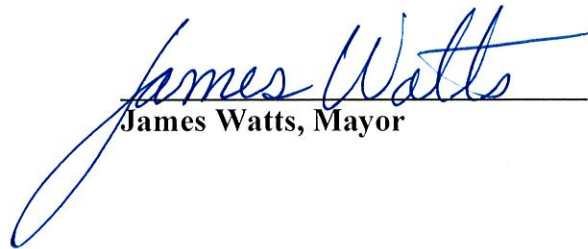
**5. ADJOURNMENT**

**Motion Commissioner Elliott, second Commissioner Cochrane to adjourn the CRA meeting of Tuesday, April 28, 2020 at 6:34 PM.**

**Motion carried with all yeas.**

**ATTEST:**

  
Melissa Cannon, Deputy City Clerk

  
James Watts, Mayor