

**MINUTES
FORT MEADE CITY COMMISSION
8 W BROADWAY AVENUE, FORT MEADE, FLORIDA 33841
SPECIAL BUDGET SESSION
THURSDAY, AUGUST 13, 2020
9:00 A.M**

CALL TO ORDER 9:07 AM

ROLL CALL – CITY CLERK

COMMISSIONERS PRESENT:

James Watts, Mayor
Robert Elliott, Commissioner
Richard Cochrane, Vice Mayor
Samuel Berrien, Commissioner
Petrina McCutchen, Commissioner

STAFF PRESENT:

Danielle J. Judd, City Manager
Breanna Smith, Finance Director
Melissa Cannon, Deputy City Clerk
Roc Eiland, Fire Chief
Jackie Cannon, Public Works Director

Via Zoom:

Major Ken Hall, Polk County Sheriff's Office
Pat Wickersheim, CMHP
Jacqueline Rose, Library Director
Tory Dewdney, Community Center
Jan Bagnall, Electric Director
Danelle Holder, Customer Service Supervisor

Invocation and Pledge of Allegiance to the Flag

Mayor Watts led the invocation and the Pledge of Allegiance to the Flag of the United States of America.

PUBLIC FORUM: Citizen comments for items not on the agenda (3-minute maximum length)

NONE

COMMISSION BUSINESS

1. City Commission review of the General Funds Operating Budget (Expenditures and Revenues) and Capital Improvement Program (CIP). *Breanna Smith, Danielle J. Judd.*
 - a. General Fund Expenditures. *Breanna Smith, Danielle J. Judd.*
 - i. Police – *Major Ken Hall, Polk County Sheriff's Office*

Ms. Judd and Ms. Smith gave an overview presentation of the Sheriff's Office.

Major Hall requested to have the existing parking lot enlarged and paved. Major Hall requested the generator be replaced and the furniture be updated at the substation.

No changes requested.

ii. Fire – ***Chief Roc Eliand***

Ms. Judd and Ms. Smith gave an overview presentation of Fire Services.

Chief Eliand stated he has been requesting the replacement of 1,000' of hose for the fire trucks.

After much discussion, the consensus of the Commission was to put \$16,000 in the budget for hoses.

b. General Fund Expenditures. ***Breanna Smith, Danielle J. Judd***

i. Public Works: Fleet Maintenance -***Jackie Cannon***

Ms. Judd and Ms. Smith gave an overview presentation of Fleet Maintenance.

Mr. Cannon presented a list of vehicles and equipment along with the costs per item to the Commission.

There was discussion of why all the fire trucks are not on the maintenance agreement.

Ms. Judd recommended continuing the Fleet Maintenance Contract with Polk County.

No changes requested.

ii. Public Works: Streets – ***Jackie Cannon***

Ms. Judd and Ms. Smith gave an overview presentation of the Streets Department.

Mr. Cannon gave an overview of the budget requests for the streets department.

No changes requested.

The commission broke for lunch from 12:23 to 1:02.

iii. Public Works: Warehouse – *Jackie Cannon*

Ms. Judd and Ms. Smith gave an overview presentation of the Warehouse.

Mr. Cannon gave an overview of the budget requests.

No changes requested.

iv. Solid Waste – *Danielle J. Judd*

Ms. Judd and Ms. Smith gave an overview presentation of Solid Waste.

Mr. Haynes presented pictures of the trash cans and recycle cans that were out this week and recommends educating the residents on what can be recycled. Mr. Haynes explained that he lives in Avon Park and they experienced the same issues and had push back to begin with, but it has worked.

Commissioner McCutchen suggested partnering with the schools for education.

Ms. Judd stated she would bring a contract back to the commission for approval.

No changes requested.

2. City Manager and City Attorney Reports and/or Correspondence.

Ms. Judd stated the next budget meeting would be on August 18, 2020 for utilities and the last budget workshop will be on August 20, 2020 for outside agencies and employee wages and benefits.

3. City Commission Reports and/or Correspondence.

None.

4. ADJOURNMENT

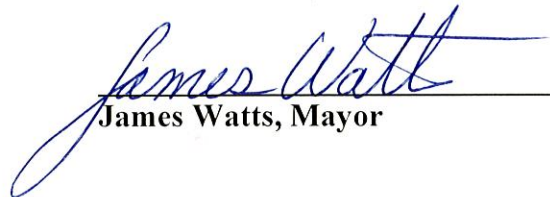
There being no further business to conduct, Motion Commissioner Elliott, second Commissioner Berrien to adjourn the Budget Workshop of August 13, 2020 at 2:02 pm.

Motion to adjourn passed by unanimous vote of 5-0.

ATTEST:



Melissa Cannon, Deputy City Clerk



James Watts, Mayor