

**MINUTES
FORT MEADE CITY COMMISSION
8 W BROADWAY AVENUE, FORT MEADE, FLORIDA 33841
SPECIAL SESSION
THURSDAY, AUGUST 6, 2020
9:00 A.M**

CALL TO ORDER 9:24 AM

ROLL CALL – CITY CLERK

COMMISSIONERS PRESENT:

James Watts, Mayor
Richard Cochrane, Vice Mayor
Robert Elliott, Commissioner*
Samuel Berrien, Commissioner**
*Arrived at 9:24 am
**Arrived at 9:55 am, left at 1:15 pm
Via Zoom
Cheryl Pierstorff, AR
Danelle Holder, Customer Service
Jan Bagnall, Electric Director

STAFF PRESENT:

Danielle J. Judd, City Manager
Breanna Smith, Finance Director
Melissa Cannon, Deputy City Clerk
Jacqueline Rose, Library Director
Jackie Cannon, Public Works Director
Roc Eiland, Parks Supervisor
Tory Dewdney, Community Center

INVOCATION AND PLEDGE TO THE FLAG

Vice Mayor Watts led the invocation and the Pledge of Allegiance to the Flag of the United States of America.

PUBLIC FORUM: Citizen comments for items not on the agenda (3-minute maximum length)

Ms. Reyna Castillo, Bellview Dr., Fort Meade, FL. stated she had concerns of the ADA accessibility to the entrance and the restrooms at the Fort Meade Community Center.

Ms. Judd stated that this will be discussed in the Community Center budget that is on the agenda today.

1. City Commission review of the General Funds Operating Budget (Expenditures) and Capital Improvement Program (CIP). - Breanna Smith, Danielle J. Judd.

a. Historical Museum – Chuck Hancock, Historical Society

Ms. Judd and Ms. Smith gave an overview of the budget line items. Mr. Chuck Hancock presented a drawing and requested the entrance to the train be replaced and made ADA compliant. No changes requested.

b. Library – Jacqueline Rose

Ms. Judd and Ms. Smith gave an overview of the budget line items. Ms. Rose explained the need for the requested items in the budget. Ms. Rose stated that the Friends of Library are weeding and reselling books, helping with events, and looking for ways to raise additional funds. No changes requested.

c. Parks & Recreation – *Roc Eiland*

Ms. Judd and Ms. Smith gave an overview of the budget line items. There was much discussion on ADA Accessibility. Mr. Eiland stated that at the end of the cemetery mowing contract, the parks department would hire two (2) part-time employees and purchase two (2) mowers and maintain the cemeteries in house. No changes requested.

The Commission went into recess at 10:25 am and reconvened at 10:43 pm.

d. Community Center – *Tory Dewdney*

Ms. Judd and Ms. Smith gave an overview of the budget line items. Mr. Dewdney explained there are five doors and two restrooms that need to be ADA accessible. After much discussion, the consensus was to reallocate \$10,150.00 in the funded column to fund the south side exterior ADA doors and look at quotes for restrooms. Mr. Dewdney stated he would like to redirect funds for two new ac units to fund tables and chairs for the youth room. Mr. Dewdney stated the ac units have been inspected by an ac mechanic and are in great condition, but they are older Tran models and not Carrier models like the others. Mr. Dewdney stated he would like to fund one ac unit at \$5,500 and reallocate the remaining \$2,500 for tables and chairs. After some discussion, it was determined that the current tables and chairs would be sufficient, and the purchase would be deferred. Mr. Dewdney explained the unmet needs.

The consensus was to prioritize ADA compliance and there was discussion of funding from the CRA. Ms. Judd stated that there has been over \$100,000 in renovations done at the community center in the current budget year and would like to focus some effort in other areas as well. Ms. Judd stated she would look at the ADA improvements in the CRA fund and reallocate the \$10,150.00 to the General fund.

Mr. Dewdney stated the Center will have a soft reopening in late September and a professional video is being created depicting the upgrades and improvements that have been done.

The Commission broke for lunch from 12:30 pm – 1:00 pm.

e. Other General Government – *Jackie Cannon*

Ms. Judd and Ms. Smith gave an overview of the budget line items for City Hall. Mr. Cannon stated he requested a quote to have a glass door installed at the staircase where customers would have to check in at customer service and be buzzed in. Mr. Cannon stated this would aide in the safety of the employees on the 2nd floor. There was discussion of the elevator entrance and Mr. Cannon stated that a device can be added to the elevator to have customers buzzed in by customer service as well. No changes requested.

f. Finance – Breanna Smith

Ms. Judd and Ms. Smith gave an overview of the budget line items. Ms. Smith explained the unmet needs in the finance department. No changes requested.


2. City Manager and City Attorney Reports and/or Correspondence.

3. City Commission Reports and/or Correspondence.

4. ADJOURNMENT

There being no further business to conduct, Motion Commissioner Cochrane, second Commissioner Watts to adjourn the Special Session of August 6, 2020 at 1:54 P.M.

Motion to adjourn passed by unanimous vote of 3-0.



Melissa Cannon, Deputy City Clerk



James Watts, Mayor