

**MINUTES  
CITY OF FORT MEADE  
SPECIAL CITY COMMISSION MEETING  
THURSDAY, FEBRUARY 4, 2021**

A Special Meeting of the Fort Meade City Commission was held on Thursday, February 4, 2021, at 6:00 P.M. at City Commission Chambers, 8 West Broadway Street, Fort Meade, Florida, and via Zoom Virtual Meeting.

**1. CALL TO ORDER:**

The Meeting was called to order at 6:01 PM by Mayor Berrien.

**2. ROLL CALL:**

Mayor	Samuel Berrien	Present
Vice Mayor	Robert Elliott	Present
Commissioner	Richard Cochrane	Present*
Commissioner	Petrina McCutchen	Present
Commissioner	James Watts	Present
*Arrived at 6:10		

**Staff Present**

City Manager	Danielle Judd	Present
City Attorney	Tom Cloud	Present
Deputy City Clerk	Melissa Cannon	Present
Finance Director	Breanna Smith	Present
Public Works Director	Jackie Cannon	Present
Library Director	Jacqueline Rose	Present
HR Director	Beisy Hernandez	Present
Water/Sewer Supervisor	Tommy King	Present
Community Center	Tory Dewdney	Present
Fire Chief	Roc Eiland	Present

Also, present PCSO Sgt. Warren Burgess.

**3. INVOCATION AND PLEDGE TO THE FLAG**

Pastor Phillip Williams, Cornerstone Church of God led the invocation. Mayor Berrien led the pledge to the flag.

**4. OVERVIEW OF PROPOSED CITY MANAGER SEARCH**

Human Resources Director, Beisy Hernandez gave an overview of the process for the city manager search.

Vice Mayor Elliott asked the commission if they would like to appoint an interim until a new city manager is hired.

There was discussion of having an additional special meeting to appoint an interim and not rush into it.

Mayor Berrien asked Ms. Hernandez what the goal was for a timeframe.

Ms. Hernandez replied that an interim would be needed for approximately 3-4 months and they would need to spend some time with the current city manager to go over pending items. Ms. Hernandez stated that applications will be accepted for 30 – 45 days and delivered to each commissioner in increments of 10. Each commissioner will choose 6-7 candidates for further review. After 90 days, if a candidate is not selected, they may consider paid postings or hiring a firm to fill the position.

The consensus of the commission was to wait until the next meeting, review any additional applications and rate the top five for discussion, and schedule a special meeting if necessary.

5. COMMENTS

6. ADJOURNMENT

**There being no further business to conduct, Motion Vice Mayor Elliott, second Commissioner Cochrane to adjourn the Regular Commission meeting of February 4, 2021 at 6:59 PM.**

**Motion to adjourn passed by unanimous vote of 5-0.**

ATTEST:

  
Melissa Cannon, Deputy City Clerk

  
Samuel Berrien, Mayor